

## **Executive Summary**

**BOCC Meeting Date:**

**Contact:**

Stacy Brown, Chief Deputy

**Department:**

Sheriff

**Wording**

Cancellation of noncollectable accounts receivable for civil process accounts in the Sheriff's Office

**Description**

The Civil Division of the Sheriff's office has compiled a list of delinquent accounts receivable to collect service process fees. All efforts toward collection of these delinquent accounts have been unsuccessful and statute limitations has been reached. The attached list shows those accounts that are considered to be noncollectable, (more than six years old) totaling \$1,674.90.

**Recommendation**

Approve Resolution. It is in the best interest of the County to authorize the write-off and cancellation of these delinquent accounts in the Civil Division of the Sheriff's Office totaling \$1,674.90 due to the RCW statute limitations.

**Other**

## **BOCC AGENDA ITEM SUMMARY**

**Resolution #:**

**BOCC Meeting Date:**

**Suggested Wording for Agenda Item:**

**Agenda Type:** Notice

Cancellation of noncollectable accounts receivable for civil process accounts in the Sheriff's Office

**Brief Reason for BOCC Action:**

Sheriff's Office has noncollectable, delinquent accounts that are deemed expired by statute and retention laws within the State of Washington

**Submitted By:** Merchant, Robin

**Phone:** 360-740-1303

**Date Submitted:** Feb 24, 2015

**Contact Person Who Will Attend BOCC Meeting:** Stacy Brown, Chief Deputy

**Action Needed:**

**Publication Requirements:**

**Hearing Date:**

**Publications:**

**Publication Dates:**

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**IN THE MATTER OF:** )  
Authorizing the Sheriff )  
The Cancellation of Delinquent )  
Process Fees due from the )  
Civil Division Lewis County )  
Sheriff's Office )

**RESOLUTION NO. 15 - \_\_\_\_\_**

**WHEREAS**, the Civil Division of the Sheriff's Office has compiled a listing of delinquent accounts receivable from civil process service that remain outstanding and uncollectible; and,

**WHEREAS**, all efforts toward collection of these delinquent accounts have been unsuccessful and have reached a statute of limitations; and

**WHEREAS**, the delinquent accounts total \$1,674.90 detailed on the attached list (Exhibit A); and,

**WHEREAS**, it appears to be in the best public interest to authorize the write-off and cancellation of the Sheriff's Civil Division delinquent account receivables totaling \$1,674.90.

**NOW THEREFORE BE IT RESOLVED**, authorizing the write off and cancellation of the uncollectible Sheriff's Civil Division process fees.

**DONE IN OPEN SESSION** this \_\_\_\_\_ day of March, 2015

**APPROVED AS TO FORM:**  
Jonathon L. Meyer, Prosecuting Attorney

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

\_\_\_\_\_  
By: Civil Deputy

\_\_\_\_\_  
Edna J. Fund, Chair

ATTEST:

\_\_\_\_\_  
P.W. Schulte, Vice Chair

\_\_\_\_\_  
Karri Muir, CMC, Clerk of the Board

\_\_\_\_\_  
Gary Stamper, Commissioner

**Lewis County Sheriff's Office**  
**Uncollectible Civil Process Fees - February 2015**

ClientAccountID	Name1	LastPayDate	DateAssigned	Amount Assigned	Cancel Amount	StatusDescription
05CP852	AVRON, CLARENCE JR		1/25/2006	40.00	40.00	CANCEL BY AGENCY-PAST STATUTE
04CP1991/042011700	AYERS, CHRISTINA LLORAY		5/25/2005	26.00	26.00	CANCEL BY AGENCY-PAST STATUTE
05CP1827	BAUGHMAN, PATRICIA ANN		3/30/2006	65.00	65.00	CANCEL BY AGENCY-PAST STATUTE
05CP1832	BLANCHARD, LARRY RAY		3/30/2006	84.00	84.00	CANCEL BY AGENCY-PAST STATUTE
03CP1814 032003792	BROOKS, SARA ANN		6/20/2005	101.00	101.00	CANCEL BY AGENCY-PAST STATUTE
04CP1431/FM404407	CALVERT, MICHAEL BRENT	7/1/2004	5/25/2005	17.50	17.50	CANCEL BY AGENCY-PAST STATUTE
04CP2397	CHERTUDE, GARY FREDRIC	11/3/2004	11/4/2005	7.00	7.00	CANCEL BY AGENCY-PAST STATUTE
05CP818	CORE, CANDICE RENE		1/25/2006	95.00	95.00	CANCEL BY AGENCY-PAST STATUTE
04CP1811/042011173	DELANEY, SARA VIOLETTE		5/25/2005	20.40	20.40	CANCEL BY AGENCY-PAST STATUTE
04CP2684	DOBYNS, MICHAEL ALLEN		11/4/2005	10.50	10.50	CANCEL BY AGENCY-PAST STATUTE
06CP2244	GARCIA, ILENE FRANCIS	12/21/2006	6/21/2007	15.00	15.00	CANCEL BY AGENCY-PAST STATUTE
05CP326	GENNARI, JOSHUA MICHAEL SR	2/14/2005	11/4/2005	10.00	10.00	CANCEL BY AGENCY-PAST STATUTE
07CP1569	GRIBICK, RICHARD CRAIG		2/26/2008	110.00	110.00	CANCEL BY AGENCY-PAST STATUTE
06CP1566	HAMILTON, ROBERT W		3/28/2007	40.00	40.00	CANCEL BY AGENCY-PAST STATUTE
08CP783	JONES, MATTHEW CHARLES		1/27/2009	42.00	42.00	CANCEL BY AGENCY-PAST STATUTE
08CP1643	KEELE, JUSTIN TRAVIS		8/12/2009	40.00	40.00	CANCEL BY AGENCY-PAST STATUTE
07CP1570	KNAPP, BRIAN LAMAR	11/26/2007	7/11/2008	10.00	10.00	CANCEL BY AGENCY-PAST STATUTE
04CP2310	LAJERET, MALINDA MARIE		11/4/2005	37.00	37.00	CANCEL BY AGENCY-PAST STATUTE
05CP2290	LAKE, LYNNAE R		5/24/2006	80.00	80.00	CANCEL BY AGENCY-PAST STATUTE
05CP431	LETE, LOLA DARLENE		11/4/2005	40.00	40.00	CANCEL BY AGENCY-PAST STATUTE
05CP253	MARTINEZ, JENNIFER A		11/4/2005	40.00	40.00	CANCEL BY AGENCY-PAST STATUTE
09CP115	MOORE, SERENA JO		8/12/2009	40.00	40.00	CANCEL BY AGENCY-PAST STATUTE
08CP113	NAKANO, LAVONNE LEE	1/23/2008	7/11/2008	45.00	45.00	CANCEL BY AGENCY-PAST STATUTE
05CP1567	NORTHWEST LEGAL SOLUTIONS	7/21/2005	3/30/2006	15.00	15.00	CANCEL BY AGENCY-PAST STATUTE
05CP2340	OWENS PIERCE, ANNA LOUISE	11/8/2005	7/6/2006	80.00	80.00	CANCEL BY AGENCY-PAST STATUTE
07CP891	PACHECO, LUIS	6/25/2007	2/26/2008	10.00	10.00	CANCEL BY AGENCY-PAST STATUTE
07CP671	RODRIGUEZ, KATHY ANN		11/2/2007	15.00	15.00	CANCEL BY AGENCY-PAST STATUTE
05CP1171	ROSS, ADRIANA L	6/1/2005	3/30/2006	40.00	40.00	CANCEL BY AGENCY-PAST STATUTE
04CP2051/Y4H133	SCHWARZ, THOMAS PATRICK		5/25/2005	103.00	103.00	CANCEL BY AGENCY-PAST STATUTE

**Lewis County Sheriff's Office**  
**Uncollectible Civil Process Fees - February 2015**

07CP1341	SERAULT, TOM	10/3/2007	7/11/2008	23.00	23.00	CANCEL BY AGENCY-PAST STATUTE
06CP1562	SHEDD, JAMES CHRISTOPHER		3/28/2007	91.00	91.00	CANCEL BY AGENCY-PAST STATUTE
06CP1590	SKYBERG, ANDREW CRAIG		3/28/2007	35.00	35.00	CANCEL BY AGENCY-PAST STATUTE
07CP1074	SMITH, MICHAEL EUGENE	8/6/2007	2/26/2008	5.00	5.00	CANCEL BY AGENCY-PAST STATUTE
07CP44	SMYTHE, ROBBY LEE	1/8/2007	6/21/2007	5.00	5.00	CANCEL BY AGENCY-PAST STATUTE
09CP116	THOMPSON, MARY ELAINE		8/12/2009	45.00	45.00	CANCEL BY AGENCY-PAST STATUTE
05CP2579	TODD, BONNIE RAE		7/6/2006	45.00	45.00	CANCEL BY AGENCY-PAST STATUTE
04CP884/FC20020131	TRIGG, LELAND JAMES		1/5/2005	20.50	20.50	CANCEL BY AGENCY-PAST STATUTE
04CP821/042004746	TRIGG, LELAND JAMES		2/14/2005	37.00	37.00	CANCEL BY AGENCY-PAST STATUTE
09CP16	WAGNER, CARA AMANDA	1/6/2009	8/12/2009	10.00	10.00	CANCEL BY AGENCY-PAST STATUTE
04CP2214/Y4H144	WOODALL, SAMANTHA ANGELIQUE		5/25/2005	80.00	80.00	CANCEL BY AGENCY-PAST STATUTE
				\$1,674.90	\$1,674.90	
				\$1,674.90	\$1,674.90	