

LEWIS COUNTY VETERANS' ADVISORY BOARD

March 3, 2020

Dear Whom it May Concern:

The Lewis County Veterans Advisory Board has openings on the board as members and/or alternates. Applicants should be aware that only Lewis County residents may be considered for this position. The current openings requires membership in a nationally recognized veteran's service organization such as the VFW or American Legion, although veterans not affiliated with a service organization may apply and be considered for future vacancies. You will find the application for the Lewis County Veterans Advisory Board on the reverse side of this letter.

Each applicant must have an Honorable Discharge and attach a copy of their DD214 to the application to be considered. Applicants will also be subject to a background check and an interview prior to recommendation to the Board of County Commissioners to sit on the advisory board.

Applications must be post marked or delivered to Heidi Palmer at the Public Health Department 3rd floor, 360 NW North St., Chehalis, WA 98532 no later than April 30, 2019. Office hours are Monday – Friday 8 AM – 4:30 PM and closed for lunch between 11:30 PM – 12:30 PM.

If you have any questions regarding the nomination process please contact:

Heidi Palmer
Lewis County Public Health & Social Services
360-740-1417
360 NW North Street
Chehalis, WA 98532

LEWIS COUNTY COMMISSIONERS
360 NW North Street
Chehalis, WA 98532

I am seeking appointment to the Veterans Advisory Board for Lewis County.

Name: Frank L. Corbin

Address: 438 Kirkland Rd, Chehalis, WA 98532

Phone: (503) 201-3333 Service Organization: None*

Why do you want to serve on the Veterans Advisory Board?

I am a US Navy Veteran with four years of honorable service. I have supported Veterans during nearly 25 years of pastoral ministry, and during my 14 year tenure with the Department of Veterans Affairs where I served Veterans as a Veteran. I served during the Cold-War but not during a period of war. I earned an Expeditionary medal, Good Conduct medal, and Sea Service Deployment medal. I suffered no injuries during my enlistment so I did not qualify for any VA disability benefits. I was a Radioman E-4 (RM3) at the time of discharge after being stationed two years in Subic Bay, Philippines and approximately two years onboard the USS Camden (AOE2) which was homeported in Bremerton, WA.

My leadership experience operating and maintaining a communications center were instrumental in helping me develop a leadership style that gathered the input and support of those who worked with me. My experience will be a benefit to Lewis County as I wish to help seek solutions to Veteran problems such as homelessness, substance abuse, under/unemployment, and re-integration.

*I never joined a "service" organization because I couldn't qualify. However, this past week I heard from a friend that the rules and qualifications for joining have recently changed so I may look into the various organizations to see if there's one I may be interested in.

What skills, service background, or volunteer experience will you bring the Board?

I've had the privilege to work for the US Department of Veterans Affairs (USDVA) for 14 years. Here, I briefly list the duties I performed:

1. At the Veteran Benefits Administration (VBA) Portland Regional Office (PRO) I processed Veteran claims for benefits as a Veteran Service Representative.
2. At the VBA PRO I worked as a Staff Assistant (SA) in the Vocational Rehabilitation and Employment (VRE) division primarily in the areas of procurement and contracting as a Contracting Officer (CO) and as a Contracting Officer Representative (COR), data collection and analysis, Vocational Rehabilitation Counselor (VRC) performance appraisals, SWOT analysis, and authored White Papers, executive summaries, program manuals, SAO's, and system enhancement implementation and tracking to name a few.
3. At VBA Central Office (VBACO) in VRE Service (VRES) in Washington, DC, I was a Program Analyst (PA) and I oversaw the implementation of congressionally appropriated funds for the benefit of Veterans under the VBA VRE program nation-wide. I also served as a COR for contracts and as an assistant COR for the VetSuccess national contract. VRES obtained a new system called Oracle Business Intelligence Enterprise Edition (OBIEE) which provided a powerful tool to access, gather, and analyze data from the national data warehouse. I learned to use a number of the systems' functionalities for regular use in report preparation for senior VBA management. I successfully worked on cross-functional teams to implement systems and programs and I was the lead on a number of national calls in support of new VBA programs and initiatives. I have had training in process improvement, program development, implementation, evaluation, and change.
4. My final position with the VA was as a PA for the Veterans Health Administration (VHA) Workplace Violence Prevention Program (WVPP). This Washington, DC based program was physically located in Vancouver, Washington where we "tele-worked." As a PA, I managed the budget, expenditures, and formulated basic analysis of the new program budget. I was also a system administrator helping the

team design, build, deploy, and evaluate a new data collection system that collected data on incidents of workplace violence so that programs and education materials could be developed to train VA staff in how to handle escalation within the workplace. This cross-functional team comprised of mental health professionals, medical professionals, VA police, and VA management helped inform the data collection system development and ongoing system improvement and this team also provided valuable input in curriculum development.

I drafted, negotiated, and finalized for the Director's signature program MOU's, Interagency Agreements, and other such contracts for services necessary for program development and implementation.

I appreciate being considered for this board. If you have any additional questions, I would be most happy to answer them. Thank you!

☒ I have attached a copy of my DD214 Honorable Discharge and I understand that a background check is required before submission to the Lewis County board of County Commissions.

Frank L Corbin 3/3/20
Signature Date

☐ I am endorsed by or member of the following Service Organization:

Name of Service Organization

Recommendations

Signature of Organization Quartermaster/Adjutant

Date

Send Application with DD214 to: LCHD/Heidi Palmer 360 NW North St,
Chehalis, WA 98532

c:\users\frank corbin\documents\lcvab application 2020.docx

23. TYPE OF SEPARATION RELEASED FROM ACTIVE DUTY		24. CHARACTER OF SERVICE (Includes upgrades) HONORABLE	
25. SEPARATION AUTHORITY 10PERSMAN 3840260		26. SEPARATION CODE LBK	27. REENLISTMENT CODE RE-1
28. NARRATIVE REASON FOR SEPARATION USN RELEASE FROM ACTIVE DUTY AND TRANSFER TO NAVAL RESERVE			
29. DATES OF TIME LOST DURING THIS PERIOD TL - NONE		30. MEMBER REQUESTS COPY 4 ELC INITIALS	