

# Washington State Military Department AMENDMENT

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| 1. Subrecipient Name and Address:<br><b>Lewis County</b><br><b>Division of Emergency Management (DEM)</b><br><b>351 NW North Street</b><br><b>Chehalis, WA 98532-0509</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                             | 2. Grant Agreement Number:<br><b>E20-125 Revised</b>                                                                   | 3. Amendment Number:<br><b>A</b> |
| 4. Subrecipient Contact, phone/email:<br><b>Andy Caldwell, 360-740-1157</b><br><b>andy.caldwell@lewiscountywa.gov</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                             | 5. Department Contact, phone/email:<br><b>John Hollingsworth, 253-512-7044</b><br><b>john.hollingsworth@mil.wa.gov</b> |                                  |
| 6. EIN:<br><b>91-6001351</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 7. Assistance Listings # (formerly CFDA) & Title:<br><b>97.042 (19EMPG)</b> | 8. Federal Funding Identification #:<br><b>EMS-2019-EP-00003-S01</b>                                                   |                                  |
| 9. Funding Authority:<br><b>Washington State Military Department</b> (the "DEPARTMENT") and the <b>US Department of Homeland Security (DHS)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                             |                                                                                                                        |                                  |
| 10. Description/Justification of Amendment:<br><p>Due to COVID-19 response, the Subrecipient was not able to attend conferences and trainings that were scheduled to occur. The Revised Work Plan, Exhibit C, is updated to change and add new activities under Program Area #1, Planning, to purchase EOC supplies. Grant funds are being transferred from Organization&gt;Travel/Per Diem to Planning &amp; Organization&gt;Goods &amp; Services. The Revised Timeline, Exhibit D, is extended by one month to allow completion of the Work Plan activities; and the Revised Budget, Exhibit E, is updated to reflect the budget revisions.</p> <p>Changes are noted in strikethrough and grey highlight.</p>                                                                                                                                                                                 |                                                                             |                                                                                                                        |                                  |
| 11. AMENDMENT TERMS AND CONDITIONS:<br><ol style="list-style-type: none"> <li>1. <b>Change</b> the Grant Agreement End Date <b>from</b> August 31, 2020 <b>to</b> September 30, 2020, as described on Page 2 of this Amendment.</li> <li>2. <b>Change</b> Subrecipient Contact, phone, and email <b>from</b> Steve Mansfield <b>to</b> Andy Caldwell, as described on Page 2 of this Amendment.</li> <li>3. <b>Replace</b> the Original Work Plan, Exhibit C, <b>with</b> the attached Revised Work Plan, Exhibit C, as described on Page 2 of this Amendment.</li> <li>4. <b>Replace</b> the Original Timeline, Exhibit D, <b>with</b> the attached Revised Timeline, Exhibit D, as described on Page 2 of this Amendment.</li> <li>5. <b>Replace</b> the Original Budget, Exhibit E, <b>with</b> the attached Revised Budget, Exhibit E, as described on Page 2 of this Amendment.</li> </ol> |                                                                             |                                                                                                                        |                                  |
| <p>This Amendment is incorporated in and made a part of the Grant Agreement. Except as amended herein, all other terms and conditions of the Grant Agreement remain in full force and effect. Any reference in the original Grant Agreement or an Amendment to the "Grant Agreement" shall mean "Grant Agreement as amended". The Department and Subrecipient acknowledge and accept the terms of this Amendment as identified above, effective on the final date of execution below. By signing this Amendment, the signatories warrant they have the authority to execute this Amendment.</p>                                                                                                                                                                                                                                                                                                 |                                                                             |                                                                                                                        |                                  |
| IN WITNESS WHEREOF, the parties have executed this Amendment:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                             |                                                                                                                        |                                  |
| FOR THE DEPARTMENT:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                             | FOR THE SUBRECIPIENT:                                                                                                  |                                  |
| Signature<br>Regan Anne Hesse, Chief Financial Officer<br>Washington State Military Department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Date                                                                        | Signature<br>Gary Stamper, Chair<br>Lewis County Board of Commissioners                                                | Date                             |
| BOILERPLATE APPROVED AS TO FORM:<br>Brian E. Buchholz<br>Assistant Attorney General                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                             | APPROVED AS TO FORM (if applicable):<br>_____<br>Applicant's Legal Review                                              |                                  |
| 7/30/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                             | Date                                                                                                                   |                                  |

## **Washington State Military Department Amendment to Agreement E20-125 Revised**

- 1. The Grant Agreement Amount of \$43,680 remains unchanged.**
  - a. Agreement Face Sheet, Box 2.
- 2. Change Subrecipient Contact, phone, and email from Steve Mansfield to Andy Caldwell.**
  - a. Agreement Face Sheet, Box 4, ~~from Steve Mansfield, 360-740-3310, [steve.mansfield@lewiscountywa.gov](mailto:steve.mansfield@lewiscountywa.gov)~~ to Andy Caldwell, 360-740-1157, [andy.caldwell@lewiscountywa.gov](mailto:andy.caldwell@lewiscountywa.gov).
  - b. Exhibit A, at Article I. Subrecipient Key Personnel, **remove** ~~Steve Mansfield, Director, [steve.mansfield@lewiscountywa.gov](mailto:steve.mansfield@lewiscountywa.gov), 360-740-3310~~
  - c. Exhibit A, at Article I., Subrecipient Key Personnel, **update** Andy Caldwell's information:
    - i. **Update** Position **from** ~~Planner~~ to Deputy Director.
    - ii. **Update** Phone **from** ~~360-740-1147~~ to 360-740-1157.
- 3. Change the Grant Agreement End Date from August 31, 2020 to September 30, 2020.**
  - a. Agreement Face Sheet, Box 6 – ~~August 31, 2020~~ September 30, 2020.
  - b. At the Original Timeline, Exhibit D; to be replaced with the Revised Timeline, Exhibit D.
- 4. Change the Grant Agreement Work Plan**
  - a. At the Original Work Plan, Exhibit C, to be replaced with the attached Revised Work Plan, Exhibit C.
- 5. Change the Grant Agreement Budget**
  - a. At the Original Budget, Exhibit E, to be replaced with the attached Revised Budget, Exhibit E.

## REVISED WORK PLAN

## FY 2019 Emergency Management Performance Grant

| Emergency Management Organization Lewis County                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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| The purpose of EMPG is to assist with the enhancement, sustainment and improvement of state, local, and tribal emergency management programs. Activities conducted using EMPG funding should relate directly to the five elements of emergency management: prevention, protection, response, recovery, and mitigation. Washington State does not require a specific number of activities to receive EMPG funding. However, there are required capabilities that must be sustained in order to remain eligible for EMPG funding, including but not limited to the ability to communicate and warn, educate the public, train and exercise, plan, and be NIMS compliant. The Work Plan delineates the Emergency Management Organization's emergency management program planning and priority focus for this grant cycle (to include 19EMPG grant and local funds). |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Program Area-Sustainment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| IT maintenance and support of computers purchased with EMPG funds in the 2011-14 grant periods.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Program Area #1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| WORK PLANNED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | WHY THE WORK IS BEING DONE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | RESULT OF THE WORK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 1 Continue work with Mass Casualty Incident (MCI) committee and plan to implement Sort, Assess, Lifesaving Interventions, Treatment/Transport (SALT) triage in compliance with Federal standards.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Federal government has adopted SALT triage; therefore, Lewis County needs to work with the committee to update the plans and develop an implementation plan for training.                                                                                                                                                                                                                                                                                                                                                                                                        | Plans will be updated and training coordinators will be set up to provide the necessary training to responders.                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 2 Update HIVA with incidents from the 2019 year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Required to annually update HIVA with annual incidents.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | HIVA will be updated and posted to the web so citizens can determine their risks.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3 Formulate draft Flood Response Plan to record benchmarks for actions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Many long-term members of the response team have been, or will be, retiring. It is essential to record benchmarks for new staff.                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Formalized flood response process will be in place to provide new personnel with background knowledge of this area of response.                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 4 Coordinate responder/partner meetings, including training opportunities as applicable. <b>Current COVID-19 social distancing elements require the purchase of a conference calling machine to conduct remote meetings as often as possible. A replacement printer will be purchased as the current one has no ER&amp;R with it and the motor can no longer rise the paper.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Regular meetings with agencies allow partners to meet and share best practices. The focus will be on bringing in new partners from cities, fire, law, NGOs and revising plans to reflect new federal/EMS standards. Transportation funding will allow staff to travel throughout the county to meet more rural partners that may not be easily able to come to the DEM office.<br><br><b>New standards require smaller gatherings and digital meetings whenever possible. The replacement printer is needed as this is the high-volume printer for the office and essential.</b> | Current partners will have the opportunity to work together with new responders in a relaxed atmosphere to facilitate ongoing learning, share experiences, and best practices -- making it easier to work together, especially during emergency incidents. Staff will be able to work one-on-one with those in rural areas that cannot easily get to the DEM office.<br><br><b>Conference calls will enable the County to continue to meet the committee goals and objectives. Replacement of the high volume printer is essential to being able to conduct business with committees.</b> |
| 5 Coordinate Multi-Agency Coordination Center-(MACC) EOC supplies and storage cabinets, office chairs, and a variable desk.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <del>Currently, there is no formal name on display in the MACC. It is important to distinguish it from the EOC in another building. Storage cabinets are necessary to organize supplies for easy access and inventories.</del><br>EOC storage facilities are inadequate to have supplies on hand so portable storage units will be added.<br>Three office chairs that are not compliant with OSHA standards will be replaced and a variable height desk will be added for accommodations.                                                                                        | <del>Continue to add informational signs and storage cabinets for the MACC, which will be easily distinguishable from the EOC.</del><br>Continue to add information signs and storage cabinets to the EOC.<br>OSHA compliant chairs and a variable height desk will provide necessary accommodations for workers.                                                                                                                                                                                                                                                                         |
| 6 Coordinate volunteer and EOC workers with picture identification cards and lanyards.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | It is County policy now that all volunteers and EOC workers need to wear photo ID at all times working for and in the County facilities.                                                                                                                                                                                                                                                                                                                                                                                                                                         | Lanyards will be supplied with DEM insignia ID cards to easily identify all EOC and Emergency Workers to conform to policy.                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

| Program Area #2                                                                                                                                                                              |                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Communications                                                                                                                                                                               |                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                  |
| WORK PLANNED                                                                                                                                                                                 | WHY THE WORK IS BEING DONE                                                                                                                                                                                                                                                               | RESULT OF THE WORK                                                                                                                                                                                                               |
| 1 Enhance the Lewis County Alert program by increasing the number of persons in the program with cell phones who do not have landlines; includes citizen self sign-ups and periodic testing. | It is the responsibility of EM to be able to notify citizens (countywide) in an emergency. The alert and warning program allows notification directly to citizens by several means. There is a gap in the coverage of citizens with cell phones that have not signed up for the program. | Currently there are 4,000 cell users in the program. The new cell efforts are expected to at least double coverage to cell phone users.                                                                                          |
| 2 Conduct annual tests of the Lewis County alert system, coordinating activities with Tacoma Power's annual Dam Siren Testing program and State ShakeOut drills.                             | Tests are needed to ensure new citizen sign-ins have been added properly and to ensure that previously registered citizens remain active and receive notices.                                                                                                                            | Notification preferences have been properly activated and citizens are ready to receive actual alerts when emergencies occur.                                                                                                    |
| 3 Conduct Ham Radio meetings, training, and network tests.                                                                                                                                   | Ham radio tests and training are needed to ensure equipment and staff will perform as expected during emergency incidents.                                                                                                                                                               | Equipment and staff will be tested and issues will be identified and corrected. Operators will become familiar with the processes and equipment in a relaxed atmosphere that will lead to confidence during emergency incidents. |
| 4 Continue work on the Communications Plan with partner agencies, Region 3, and the public.                                                                                                  | New federal mandates for creating and distributing a Limited English Proficiency (LEP) Plan and a Communications Plan have created a gap for Lewis County. Joining with Region 3 HLS partners for the LEP portion will reduce costs and share the workload.                              | The Regional LEP plan will provide the specifics that Lewis County will need to fill in to draft the local plan, so that the county is able to communicate effectively with individuals, including those with LEP.               |
| 5 Purchase subscription for archiving social media content.                                                                                                                                  | Changes in how citizens access information requires DEM to enter the arena of social media (Facebook, Twitter, etc.) to expand our network. WA State guidelines (RCW 40.14) require archiving of social media.                                                                           | Purchasing the archive subscription will allow staff to develop a Facebook and Twitter presence to communicate with users of these programs and allow archiving of the information.                                              |

| Program Area #3                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Public Outreach                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                        |
| WORK PLANNED                                                                                                                                                                                                                                                                                                | WHY THE WORK IS BEING DONE                                                                                                                                                                                                                                                                                                                                                                     | RESULT OF THE WORK                                                                                                                                                                     |
| 1 Conduct and facilitate public outreach to the citizens and responders of Lewis County. Develop and distribute handouts for preparedness messages and programmatic activities. Also purchase insignia clothing for new employees. Purchase promotional preparedness items to be distributed to the public. | There is an increased need for updated preparedness messages with the new vulnerability to wildland fire and evacuation preparedness. Water conservation is also a new idea to the area. The Drought Committee has identified these gaps and approved materials and messages to be distributed to the public. Wearing of EM insignia clothing will identify staff professionals during events. | Citizens will be advised of the new threats and be educated in how to prepare themselves, resulting in a more resilient community.                                                     |
| 2 Prepare four Grab'n'Go bags for demonstrations. The four different kits will cover family, individual, automobile, and pet preparedness.                                                                                                                                                                  | These four bags will be filled with supplies to give people an idea what they might want to put in their backpack kits and how to store them. Having a pack to demonstrate has proven to help the public get started once they see how easy it is.                                                                                                                                             | The bags will be available to take on preparedness presentations to demonstrate how easy it is to put together a kit to encourage those that haven't yet started to do so.             |
| 3 Purchase portable canopy, folding table, and chairs with DEM logo to be deployed at community events and preparedness fairs. Purchase logo artwork.                                                                                                                                                       | The unpredictable weather conditions in the area have been identified as a problem for when participating at local outdoor activities. The 10x10 canopy setup will protect materials from the weather and also make it immediately recognizable that DEM is participating in events and make it easy for the public to identify it at the preparedness fair.                                   | The canopy and table will make DEM immediately recognizable and easy to find in a crowd. Also, it will protect the preparedness materials and staff from inclement weather conditions. |

|   |                                                   |                                                                                                                                                                                                             |                                                                                                                          |
|---|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| 4 | Purchase portable projectors.                     | The two projectors DEM has no longer work. These projectors are vital to the outreach program as DEM provides a large amount of public presentations at small venues that do not have projection equipment. | DEM staff will be able to continue to provide preparedness outreach to rural areas that do not have their own equipment. |
| 5 | Purchase two portable monitors for presentations. | A large percentage of Lewis County is rural without classroom resources; therefore, it is important for DEM staff to have portable equipment they can bring for meetings and classes.                       | The monitors will expand opportunities for preparedness instructions at local preparedness/health fairs and meetings.    |

#### Program Area #4

##### Training and Professional Development

|   | WORK PLANNED                                                                                                                                                 | WHY THE WORK IS BEING DONE                                                                                                                                                                                                                                  | RESULT OF THE WORK                                                                                                                                                                                                                            |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Attend/participate in Partners in Emergency Preparedness (PIEP) Conference                                                                                   | The PIEP Conference will provide employees a variety of training opportunities, as well as lessons learned and networking opportunities.                                                                                                                    | Staff will have increased awareness and knowledge of current EM trends and network with other agencies that can provide some program support. The concentrated training offered will accelerate the learning curve, especially for new staff. |
| 2 | Attend/participate in the Tribal/Local Emergency Planning Committee (LEPC) Conference                                                                        | The local budget does not include funds for travel. Attendance will allow collaboration on best practices and opportunities to receive HazMat information and network opportunities with state-wide partners.                                               | Attendees will be brought up-to-date on current LEPC requirements. Networking will increase awareness and provide for better partnerships.                                                                                                    |
| 3 | Support staff development and training (PDS, Advanced Professional Series, and ICS classes).                                                                 | Training requirements are prescribed by law and grant guidelines (EMPG). New staff need to be trained to these requirements. Once they meet minimum requirements, it is desirable to expand their knowledge by attending additional classes as needs arise. | Staff members will be in compliance with the ICS and DEM training necessary to perform the duties of their positions in order to provide technical assistance to the smaller agencies that don't have experts on staff.                       |
| 4 | Coordinate rental facilities to provide enough space to bring together large groups for the annual Flood meeting, tabletops, and other education gatherings. | Adequate public meeting space for large groups (30-150) has to be rented in Lewis County. Also, most agencies don't have an opportunity to interact with other disciplines unless EM provides that opportunity.                                             | Responders will be able to gather together to ask questions, conduct and attend training, and meet other discipline personnel to share information before emergencies occur.                                                                  |
| 5 | Purchase a portable Smart TV for use in a shared training room.                                                                                              | This gap has been identified due to the fact the Director's office is also in the MACC space and often there are confidential meetings taking place when training has been scheduled.                                                                       | The mobile TV will be used for staff training in a shared training room that can be used when the primary MACC room is otherwise occupied.                                                                                                    |

**REVISED TIMELINE****FY 2019 Emergency Management Performance Grant**

| <b>DATE</b>                             | <b>TASK</b>                                                                                                           |
|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| June 1, 2020                            | Grant Agreement Start Date                                                                                            |
| January 31, 2020                        | Submit reimbursement request                                                                                          |
| April 30, 2020                          | Submit reimbursement request                                                                                          |
| <del>August 31</del> September 30, 2020 | Grant Agreement End Date                                                                                              |
| <del>October 15</del> November 15, 2020 | Submit final reimbursement request, final report, Training and Exercise Requirement report, and/or other deliverables |

## REVISED BUDGET

## FY 2019 Emergency Management Performance Grant

19EMPG Award \$43,680.00

Modification \$0.00

**19EMPG Amended Award \$43,680.00**

| SOLUTION                             | AREA | CATEGORY                             | ORIGINAL<br>EMPG | MODIFICATION | AMENDED<br>EMPG  | MATCH AMOUNT     |
|--------------------------------------|------|--------------------------------------|------------------|--------------|------------------|------------------|
| PLANNING                             |      | Salaries & Benefits                  | \$ -             | \$ -         | \$ -             | \$ 43,680        |
|                                      |      | Overtime/Backfill                    | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Consultants/Contractors              | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Goods & Services                     | \$ 5,301         | \$ 980       | \$ 6,281         | \$ -             |
|                                      |      | Travel/Per Diem                      | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Subtotal                             | \$ 5,301         | \$ 980       | \$ 6,281         | \$ 43,680        |
| ORGANIZATION                         |      | Salaries & Benefits                  | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Overtime/Backfill                    | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Consultants/Contractors              | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Goods & Services                     | \$ 33,174        | \$ 2,770     | \$ 35,944        | \$ -             |
|                                      |      | Travel/Per Diem                      | \$ 5,205         | \$ (3,750)   | \$ 1,455         | \$ -             |
|                                      |      | Subtotal                             | \$ 38,379        | \$ (980)     | \$ 37,399        | \$ -             |
| EXERCISE                             |      | Salaries & Benefits                  | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Overtime/Backfill                    | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Consultants/Contractors              | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Goods & Services                     | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Travel/Per Diem                      | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Subtotal                             | \$ -             | \$ -         | \$ -             | \$ -             |
| TRAINING                             |      | Salaries & Benefits                  | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Overtime/Backfill                    | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Consultants/Contractors              | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Goods & Services                     | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Travel/Per Diem                      | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Subtotal                             | \$ -             | \$ -         | \$ -             | \$ -             |
| EQUIP                                |      | Equipment                            | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Subtotal                             | \$ -             | \$ -         | \$ -             | \$ -             |
| M&A                                  |      | Salaries & Benefits                  | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Overtime/Backfill                    | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Consultants/Contractors              | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Goods & Services                     | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Travel/Per Diem                      | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Subtotal                             | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Indirect                             | \$ -             | \$ -         | \$ -             | \$ -             |
|                                      |      | Indirect Cost Rate Agreement on file | 0.00%            |              |                  |                  |
| <b>TOTAL Grant Agreement AMOUNT:</b> |      |                                      | <b>\$ 43,680</b> | <b>\$ -</b>  | <b>\$ 43,680</b> | <b>\$ 43,680</b> |

- The Subrecipient will provide a match of at least **\$43,680**, 50% of the total project cost (local budget plus EMPG award), of non-federal origin.
- Cumulative transfers between budget categories in excess of 10% of the grant agreement amount will not be reimbursed without prior written authorization from the Department.

Funding Source: U.S. Department of Homeland Security - PI# 793PT – EMPG