

Lewis County—Sole Source Justification

Appendix C

This form was completed by:

Kevin Engelbertson

Undersheriff

Sheriff's Office

Name

Title

Department

Requested Vendor: <u>Brite</u>	Cost Estimate: <u>\$52,682.00</u>
Vendor's Address: <u>7647 Main St. Fishers, Victor, NY 14564</u>	Vendor Phone: <u>1-800-333-0498</u>
Vendor Email	Vendor Contact
Address/Website: <u>www.brite.com</u>	Name: <u>Brian Humphreys</u>

1. Describe the product, service, or system. Attach all information:

One year extension to existing contract for GETAC video cloud services. (Body-worn and in-car cameras)

2. Below are eligible reasons for sole source. Check all boxes below that apply to your sole source situation and attach any useful documents to justify the sole source. Space is available on page 2 to describe the applicable reasons.

- ☒ **Compatibility to existing County standard or to existing equipment, inventory, systems, data, programs, or service.** Describe. List efforts to find other sources.
- ☐ **Licensed or patented product with only one dealer.** Describe. Attach documentation if available, to confirm your source is the only dealer or supplier for this region.
- ☐ **Only authorized Service Provider, Repair and/or Warranty Services.** Describe.
- ☒ **Unique design:** Purchase requires unique features that are essential to its design and specific to a particular supplier. Describe.
- ☐ **Used item:** Surplus item bought through an auction or distributor that would represent good value and is advantageous to the County. Describe.
- ☐ **Delivery Date:** Only one supplier can meet required delivery date. Describe and list efforts to find other suppliers to meet the delivery date.
- ☐ **Project or Research Continuity:** Product, systems, services, or data must comply with an ongoing project, research, data, testing or analysis. Results would be interrupted or compromised without continuity. Describe.
- ☐ **Other:** Please describe:

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Provide a Description of the Sole Source Reasons Checked on Page 1:

Our agency is needing to extend an ending service contract with Brite. The five-year contract is due for renewal. Our intent is to extend the service one year. We have anticipated this expense and have funds in the 2026 budget for the purchase. All of our deputies carry body-worn cameras. Some also have in-car camera systems. The cloud service stores and categorizes these files to be used for court cases, public disclosure request purposes and internally. The Prosecuting Attorney's Office also uses this system to gain access to videos/files. The cloud is proprietary to the overall camera system and needs to be sourced from Brite.

STATEMENT OF NEED:

My department's recommendation for sole source is based upon an objective review of the good/service being required and appears to be in the best interest of the County. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favor, or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials, or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

/S/Kevin Engelbertson

Signature of Requestor

09/30/2026

Date

Signature of Elected Official or Appointed Director
(if under \$40,000)

Date

Note: Board of County Commissioners approval required for over \$40,000.

Please complete this form in its entirety and include with the payment voucher requesting payment to the vendor. Please retain a copy for your records.