



Public Health and Social Services

CONTRACT

#H04-0257-25-C

HOPE ALLIANCE 2025-2026 AMENDMENT C

Lewis County



PUBLIC HEALTH AND SOCIAL SERVICES

Project: Hope Alliance 2025-2026 Amendment C, #H04-0257-25-C

Effective Date: Tuesday, July 1, 2025

Contract #H04-0257-25 Amendment C

Between Hope Alliance and Lewis County

Background Information and Purpose

Contract name is Hope Alliance 2025-2026.

The Department of Commerce contracts with Lewis County to oversee the administration of the Consolidated Homeless Grant (CHG).

This subcontract provides funding for case management, rapid rehousing, homelessness prevention, and shelter services for individuals and households who are fleeing domestic violence, dating violence, or sexual assault, and who are experiencing homelessness or are at risk of homelessness.

The purpose of this amendment is to update the scope of work and increase the overall contract budget.

Duration

Tuesday, July 1, 2025, through July, 31, 2027.

Budget Impact

Revenue ORG(s): 1040HREV 334042, Expense Project(s): PH182130

Current Budget: \$405,122.00

Amendment C: \$75,000.00

Total Maximum Consideration: \$480,122.00

This contract was anticipated for the current fiscal year.

Cover Letter

Kris Camenzind, Director

Please email executed contract to: kristinec@hopealliancelc.org

1. Preamble

1.1. Purpose

This contract is entered into between Lewis County, hereinafter called County, and Hope Alliance, hereinafter called Contractor. This subcontract provides funding for case management, rapid rehousing, homelessness prevention, and shelter services for individuals and households who are fleeing domestic violence, dating violence, or sexual assault, and who are experiencing homelessness or are at risk of homelessness.

1.2. Parties

Each party to this contract shall have a contract representative empowered to enter into this contract on behalf of their party. Each party may change its representative upon providing written notice to the other party. The parties' Contract Representatives for this contract are:

For the County:

Kirstine Ward, Housing Program Coordinator

Email: kirstine.ward@lewiscountywa.gov, Phone: (360) 880-6391

For the Contractor:

Kris Camenzind, Director

Email: kristinec@hopealliancelc.org, Phone: 360-748-6601

1.3. Authorization

Only the Lewis County Board of County Commissioners, the Department Director, or their designated Contract Officer identified herein, shall have the expressed, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this contract. Furthermore, any alteration, amendment, modification, or waiver of any clause or condition of this contract is not effective or binding unless made in writing and signed by the Lewis County Board of County Commissioners, the Department Director, or their Contract Officer.

1.4. Contract Term

This contract shall commence on Tuesday, July 1, 2025, and terminate on Wednesday, June 30, 2027.

1.5. Contractor Representation

Contractor represents by signing this contract that it is qualified and possesses the necessary capabilities and sufficient skills, including technical and professional skills where required and has the necessary licenses and certifications to perform the services set forth in this contract.

1.6. Mutually Negotiated

County and Contractor acknowledge and by signing this contract agree that this contract has been mutually negotiated and agreed to by both parties.

2. Contract Amendment

Permissible pursuant to the Contract Amendment provision set forth in the General Conditions section of the original agreement, and intended to effect necessary modifications within the scope of the original contract and any amendments subsequently made thereto.

2.1. Budget Detail

Allocations of funding, attached and incorporated by this reference, amends and replaces "Exhibit B: Budget, Invoicing, and Contractor Payment" as follows:

Budget Item Description: Standard	Current Budget	Amendment C	Revised Budget
Administration (Not to Exceed 15% of non-admin monthly expenditures)	\$26,000.00	\$00.00	\$26,000.00
Rapid Re-Housing/Emergency Shelter - Rent	\$57,000.00	\$00.00	\$57,000.00
Rapid Re-Housing/Emergency Shelter - Facility Support	\$26,000.00	\$00.00	\$26,000.00
Rapid Re-Housing/Emergency Shelter - Operations	\$91,000.00	\$00.00	\$91,000.00
Total	\$200,000.00	\$00.00	\$200,000.00

Budget Item Description: Homelessness Prevention	Current Budget	Amendment C	Revised Budget
Administration (Not to Exceed 15% of non-admin monthly expenditures)	\$18,000.00	\$9,000.00	\$27,000.00
Homelessness Prevention - Rent	\$121,573.00	\$0.00	\$121,573.00
Homelessness Prevention - Operations	\$65,549.00	\$66,000.00	\$131,549.00
Total	\$205,122.00	\$75,000.00	\$280,122.00

2.2. Statement of Work

Statements of work, attached and incorporated by this reference, amends and replaces "Exhibit A: Statement of Work and Reporting Requirements" as follows:

Critical Incident Reporting

The Contractor shall notify the County of any Critical Incident involving services provided under this Contract no later than one (1) business day after becoming aware of the incident, or as soon as practicable when circumstances prevent notification within that timeframe.

For purposes of this Contract, a Critical Incident includes any event that significantly impacts the health, safety, or welfare of a client, staff member, volunteer, or the public, or that materially disrupts program operations.

The Contractor shall:

- A. Report Critical Incidents including, but not limited to:
 - Death of a client during participation in the program;
 - Serious injury or hospitalization of a client;
 - Fire, flood, natural disaster, or other emergency affecting program operations;
 - Law enforcement response to a program site involving a client, staff member, volunteer, or program activities;
 - Alleged or suspected abuse, neglect, exploitation, assault, or other reportable incidents required by law;
 - Criminal activity occurring on program property or during program operations; and
 - Any incident that may reasonably result in significant media attention, litigation, or liability involving services provided under this Contract.
- B. Provide written notification to the County Contract Coordinator within one (1) business day. The notification shall include, to the extent known:
 - Date, time, and location of the incident;
 - Brief description of the incident;
 - Immediate actions taken;
 - Whether emergency responders or law enforcement were involved; and
 - Current status of the incident.
- C. Submit additional information or a written incident report upon request by the County.

- D. Comply with all applicable federal and state laws regarding mandatory reporting and confidentiality. Reporting a Critical Incident to the County does not replace any reporting obligations required by law.

2.3. Remaining Terms and Conditions

All remaining terms and conditions of the original agreement, together with any and all subsequent amendments thereto, shall remain in full force and effect.

Signature Page

The terms and conditions of this contract, including all attachments and subsequent amendments, constitute the entire and exclusive understanding between the parties. No other understandings, writings, and communications, oral or otherwise, regarding the subject matter of this contract shall exist to bind the parties. The parties signing below represent they have read and understand this contract and have the authority to execute this contract.

PLEASE NOTE: In accordance with Resolution 25-087, this contract is subject to approval by the Lewis County Board of County Commissioners. The Lewis County Board of County Commissioners delegates contract approval authority to the Department Director, subject to all provisions in Resolution 25-087.

For the County

Meja Handlen

FULL NAME

Public Health & Social Services Director

TITLE

SIGNATURE

DATE SIGNED



7/8/20

For the Contractor

Kris Camenzind

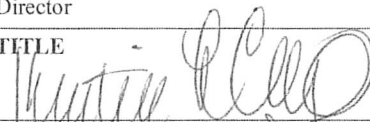
FULL NAME

Director

TITLE

SIGNATURE

DATE SIGNED



July 8, 2020