

APPLICATION CRITERIA

Purpose

Counties must consult cities, towns, port districts, and associate development organizations in order to disburse funds. As per RCW 82.14.370, the funds may only be used to:

- Finance “public facilities” that facilitate the creation or the retention of business and jobs.
- Finance personnel in the office of a county, port district, or associate development organization that facilitate the creation or the retention of business and jobs.

Examples of Allowable Uses

As per RCW 82.14.370, the public facility must be listed under the county economic development plan or the capital facilities plan. Examples of allowable uses are included below:

- Bridges, roads, railroads, and transportation infrastructure.
- Domestic and industrial water facilities, sanitary sewer facilities, and storm sewer facilities.
- Research, testing, training, and incubation facilities in innovation partnership zones (RCW 43.330.270).
- Electrical facilities, natural gas facilities, telecommunications infrastructure, and earth stabilization.
- Commercial infrastructure, port facilities, buildings, and structures.

Attorney General’s Office

As per the 2001 opinion of the Washington State Attorney General’s Office, the following are uses as defined in the statute:

- Capital facilities costs, including acquisition, construction, rehabilitation, alteration, expansion, or improvements of public facilities;
- Costs of development and improvement for the public facilities;
- Project-specific environmental costs;
- Land use and permitting costs;
- Costs of site planning and analysis;
- Project design, including feasibility and marketing studies and plans, and debt and revenue impact analysis.

Contact Information

Applicant:	Napavine School District	Project Title:	Ag Building Infrastructure
Contact:	David Rutherford	Date:	1/27/2026
Phone #:	360-262-3301 ext 2177	Email:	drutherford@napavineschools.org
Address:	404 4th Ave. NE	City, State, Zip:	Napavine, WA 98565
Loan Request Amount		Grant Request Amount	\$237,775.35
By signing you confirm you have authority to submit this application for .09 funds on behalf of your organization. I affirm that the information is correct to my knowledge.			
Signature:		Signatory's Position:	Napavine CTE Director and Grant Writer

Submission Requirements:

- All applications must be completed, signed, and submitted either electronically or in person by 5 p.m. on the deadline date. Please submit to the Economic Alliance of Lewis County office or email to todd@lewiscountyalliance.org
- The applicant must send a representative to the .09 committee meeting. The representative must be prepared to present to the committee. Please provide any additional resources prior to the meeting.
- .09 meeting schedule and submission deadlines can be found on the Alliance website at www.lewiscountyalliance.org

QUALIFICATIONS

Does Your Project Qualify?

Per RCW 82.14.370, the .09 funds may only be used to:

- Finance public facilities that facilitate the creation or the retention of business and jobs.
- Finance personnel in the office of a county, port district, or associate development organizations that facilitate the creation or the retention of business and jobs.

Which Public Facility Is Your Project?

The public facility must be specifically listed under RCW 82.14.370 and listed under the county economic development plan (or capital facilities plan). Please select the criteria which correspond to your project.

☐ Economic Development Office	☐ Economic Development Purposes	☐ Qualifying Provider	☐ Affordable Workforce Housing Infrastructure or Facilities	☐ Public Facilities
☐ Bridges	☐ Domestic water facilities	☐ Research facilities	☐ Electrical facilities	☐ Earth stabilization
☐ Roads	☐ Industrial water facilities	☐ Testing facilities	☐ Natural gas facilities	☐ Buildings
☐ Railroads	☐ Sanitary sewer facilities	☒ Training facilities	☐ Telecommunications infrastructure	☐ Structures
☐ Transportation infrastructure	☐ Storm sewer facilities	☐ Incubation facilities	☐ Commercial infrastructure	☐ Port facilities

How Can The Money Be Used For Your Public Facility Project?

The Washington State Attorney General 2001 No.5 opinion states that the funds for this statute may only be used in the following ways. Please select the criteria which correspond to your project.

☐ Project-specific environmental costs	☐ Costs of site planning & analysis	☐ Land use & permitting costs
☐ Capital facilities costs, including acquisition, construction, rehabilitation, alteration, expansion, or improvements of public facilities	☐ Project design, including feasibility and marketing studies and plans, and debt and revenue impact analysis	☒ Costs of development & improvement for the public facilities

YOUR PROJECT

What is your "Public Facilities" project?

Please provide a brief description of your project in the space below.

Description:

Napavine School District has secured partial funding for an Agriculture Mechanics building to be built on our High School campus. Funding has been received through Congresswoman Glusenkamp-Perez as a Community Funded Project in the amount of \$1,015,000. This project received letters of support from Lewis County Economic Alliance, Lewis County Chamber of Commerce, Southwest WA Grain Growers, Lewis County Farm Bureau, Valley Agronomics, and Napavine CTE Advisory Board. The show of support was instrumental in showing the need for a training facility in our community. This building will not only house training for our students but will also host the AJAC Advanced Manufacturing Apprenticeship for Lewis County along with the ERWOW Water Pre-Apprenticeship program for the State of Washington. The building provides much needed space for training in welding, CNC plasma, router, end mill, lathe, water jet, and laser training. The majority of the equipment is purchased and ready to be placed. We are looking for funding specifically for infrastructure for the building which includes Design, Permitting, Site Prep, Water, Power, Sewer, Stormwater and other costs. A preliminary cost breakdown is provided.

How Will This Project Create Or Retain Business Or Jobs?

"Jobs" are defined by the .09 advisory committee as employment that produces products and services and exports products and services outside of Lewis County, resulting in new money coming into the community. This traditionally includes manufacturing, logistics, and other production facilities. This typically excludes retail and service sectors and other tertiary jobs producers.

Description:

The Napavine School District is establishing ourselves as a training hub for apprenticeships for Lewis County. The two programs are growing dramatically, and employers are looking to us to prepare their future employees. This building allows us to provide training during the day for Napavine students then provide space for night classes for apprentices. Students are currently receiving Dual Credits (college and high school simultaneously) through Bates and Clover Park Technical Colleges. We are focusing on skilled family wage jobs that exist in Lewis County and beyond. Preparing young workers has a dramatic impact on the number of skilled workers we have in our communities and helps to fill employment gaps that employers are concerned about. We have partnered with Walsh Trucking, M&M Trucking, Braun Northwest, I-5 Cars, City of Napavine, and Lewis County Water District to provide training programs. We are excited to see the growth in companies that we work with and know that this building will help us to reach even more.

Category	Created (1 yr.) - Name/Number	Retained (1 yr.) - Name/Number
Businesses	New Training Facility	
Direct full time jobs, Direct part time jobs, indirect jobs	120 Ag Mechanics students being trained and prepared for workforce. 12 Apprentice evening students training for family wage jobs.	1 full time instructor 1 part time instructor (apprenticeship) 1 part time maintenance/custodial

What Will Be The Cost Of The Project?

The Board of County Commissioners may disburse funds as both grants and loans. Grant funding requests that do not exceed \$250,000 require only this short application and project line item budget. Possible grant/loan requests up to \$1,000,000 will be considered if it is deemed an extraordinary circumstance by the Lewis County Board of County Commissioners. The County will negotiate the terms of each award. This may include interest rates or disbursement schedules. All requests over \$250,000 must include this application plus a business plan, line item budget, listed partners, and other funding sources.

Total Project Cost:		Requested Amount:	
☐ Loan	Amount:	☒ Grant (Limit \$250,000)	Amount:\$237,775.35

What Is The Timeline To Completion?

Articulate the projected timeline of for this project as well as its completion date.

Description:
The timeline at this time is to break ground during the summer of 2026 with infrastructure in place. Fall/Winter of 2026/27 to have the building up and enclosed. During the following school year (27/28)the interior will be completed with equipment, restrooms, lab space, and storage completed.

Quarterly updates regarding funds received, project status, and project completion percentage must be submitted to the .09 committee in a timely manner.

LEWIS COUNTY .09 RURAL ECONOMIC DEVELOPMENT FUND

COMMITTEE EVALUATION

Committee Use Only -- Do Not Fill Out

Economic Benefits

The following are metrics that provide an aid in determining which projects may receive funding:

Questions	Metric
Does the proposed project create jobs? How many?	
Does the proposed project retain jobs? How many?	
What is the cost per job created/retained? (divide dollars requested by jobs created and/or retained)	
What is the total number of full time jobs created/retained?	
What is the total number of part time jobs created/retained?	
How many businesses will directly benefit from this project?	

Readiness to Proceed

The following are metrics that we have identified as an aid in determining projects may receive funding:

Questions	Metric
Is this project a "Public Facility" that has an economic development purpose?	Select an option v
Have entitlements been obtained and required permits issued/in process?	Select and option v
Does this project have a clear timeline and scope of work?	Select an option v
If this request is approved, what is the amount of match funding that is secured?	
What is the probability of completion from 1-10 (10 indicates a high probability)?	



Washington State Approved Continuing Education Clock Hour Form

Clock Hours will be issued after the participant attends an approved NSD-sponsored workshop, signs the attendance sheet, and submits a Workshop Evaluation. Clock Hours for maintenance of a continuing/professional certificate can be earned only after the continuing/professional certificate is issued and in effect. Clock hours can be used for salary placement without applying toward certification

NSD Employees: Return the signed original of this clock hour form to Human Resources

KEEP A COPY FOR YOUR RECORDS

Section I - Participant Information

Legal Name: <u>David Rutherford</u>	Maiden or Former Name:
School: <u>Napavine Jr/Sr High</u>	WA Certification Number: <u>322678D</u>
Home Address: <u>127 Harkins Rd Winlock WA 98596</u>	Telephone/Contact Number(s): <u>360-839-6575</u>

Section II - Continuing Education/Workshop Information

Continuing Education/Workshop Title & Description: Professional Development - Feb 6th, 2026 STEM - Credit Exploring the Mobile Lab Simulator Welding, forklift, bulldozing, electronics and forestry equipment Reflect on essential skills for trades Lesson plans connected to classroom content	Number of Clock Hours Awarded: 6 hours	
Building Level Meetings: SIP Closing the Achievement Gap HSBP Student Growth Goals	Facilitator: Bill Sullivan, Dave Rutherford, Jason Prather, Bob Hunt	
	Contact Information: Shane Schutz	
Clock Hours Include STEM Content ____ Yes <u>3</u> Hours ____ No	Clock Hours Include SEL Content ____ Yes ____ Hours <u>X</u> No	Clock Hours Include EQUITY Content ____ Yes ____ Hours <u>X</u> No

Section III - Participant's Affidavit

I, David Rutherford, swear/affirm that I earned 3 clock hours for actual attendance at this continuing education/workshop. I am not applying for college or university credit for this program. As required by 392-121-262 WAC, I affirm that this continuing education/workshop (check all that apply):

☒ Is consistent with school-based plan for mastery of student learning goals (RCW 28A.320.205)
☒ Pertains to my current or expected assignment for the year

Also, I certify/declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. The intentional misrepresentation of a material fact in this form subjects the holder to revocation of his/her certificate pursuant to chapter 181-85 WAC. This form should be retained by the holder for possible dispute (WAC 181-85-085).

[Signature] Original or Electronic Participant Signature 2/6/26 Date

Section IV - Verification

When signed by the approved Continuing Education Provider's designated coordinator, this form serves as the transcript or letter documenting eligible clock hour credits as required for salary by WAC 392-121-280 (2)

[Signature] Original or Electronic Designated Coordinator Signature 2-6-26 Date