

Lewis County Department of Emergency Management

Acknowledgment of Receipt and Understanding

Non-Interlocal Agreement (Non-ILA) Cities – Emergency Management Services

The undersigned acknowledges receipt of the following documents from the Lewis County Department of Emergency Management (DEM):

- Policy on Service Charges for Non-Interlocal Agreement (Non-ILA) Cities
- Attachment A: Scope of Services for Non-ILA Cities

1. It has received and reviewed the above documents in their entirety.
2. It understands the roles, responsibilities, and expectations outlined in the Scope of Services.
3. It understands the associated requirements and costs for services provided by Lewis County DEM, including the established hourly rate, material costs, and administrative fees as described in the policy.
4. It understands that any emergency management services requested by the City will be billed in accordance with the policy and that payment will be required as outlined in the Billing and Payment section.
5. It agrees to coordinate with Lewis County DEM as necessary to ensure effective emergency management operations and compliance with applicable laws and protocols.

City Acknowledgment

City Name: _____

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

Phone: _____

Email: _____

For Lewis County Department of Emergency Management Use

Received By: _____

Title: _____

Date Received: _____