

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

IN THE MATTER OF:

RESOLUTION NO. 25-309

ISSUE A REQUEST FOR QUALIFICATIONS (RFQ)
TO PREPARE AN UPDATED WATER SYSTEM PLAN
(WSP) FOR THE MIDDLE FORK WATER & SEWER
SYSTEM (MFWS)

WHEREAS, Lewis County Public Works has a need for engineering services to prepare an updated Water System Plan (WSP) for the Middle Fork Water & Sewer System (MFWS), a small Group A community water system, in accordance with Washington Administrative Code (WAC) 246-290-100 and all applicable Department of Health (DOH) requirements. A current, DOH-approved WSP, is required for compliance and to restore eligibility for most state and federal funding programs and propose justifiable rate adjustments; and

WHEREAS, Lewis County Public Works does not have the required resources to complete the required updated Water System Plan within the scheduled time; and

WHEREAS, Lewis County Public Works is soliciting statements of qualifications from consulting firms with expertise in water system engineering services; and

WHEREAS, publication to solicit for a water system plan update is needed to contract with a professional water system engineering consultant; and

WHEREAS, the statement of qualifications must be submitted electronically in OpenGov (<https://procurement.opengov.com/portal/lewiscountywa>) by 4 p.m. local time Dec. 4, 2025.

NOW THEREFORE BE IT RESOLVED that Lewis County Public Works is instructed to advertise an RFQ to prepare an updated WSP for the MFWS, evaluate responses, select a consultant and negotiate a contract; and the Clerk of the Lewis County Board of County Commissioners (BOCC) is instructed to proceed with all appropriate and necessary notifications, posting and publication as required by RCW 65.16.

DONE IN OPEN SESSION this 4th day of November, 2025.

APPROVED AS TO FORM:
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

David Bailey
By: David Bailey,
Chief Civil Deputy Prosecuting Attorney

Scott J. Brummer
Scott J. Brummer, Chair

ATTEST:



Lindsey R. Pollock, DVM
Lindsey R. Pollock, DVM, Vice Chair

Rieva Lester, CMC
Rieva Lester, CMC,
Clerk of the Lewis County Board of
County Commissioners

Sean D. Swope
Sean D. Swope, Commissioner