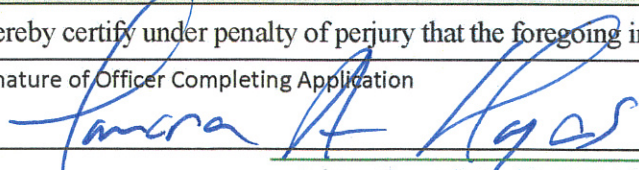




Application for Capital Improvement Grant Funds

Application deadline: October 16, 2019

(See reverse for eligibility requirements & application process)

Applicant					
Name of Fair Southwest Washington Fair				Application Date 10/11/2019	
Street Address 1909 South Gold Street			Mailing Address 1909 South Gold Street		
City Centralia	State WA	Zip Code 89531	Mailing City Centralia	State WA	Zip Code 98531
Name of Requesting Officer (Please Print) Tamara Hayes		Phone Number 360-740-2656	Email Address Tamara.hayes@lewiscountywa.gov		
If you submit more than one Application for Capital Improvement Grant Funds, what priority is this application (1 being the highest priority)? This application is priority number <u>4</u> of the <u>5</u> grant applications we intend to submit for this fair.					
Capital Improvement Detail					
Description of Capital Improvement (Use Additional Pages if Necessary) Main Restroom Overhaul: The Southwest Washington Fairgrounds main restroom have seen the wear and tear of many years of events. The sinks are leaking, toilets are breaking, restroom stalls are an unsanitary painted plywood, floors are uneven concrete, paint is peeling and the accessibility stalls, showers and sinks are inadequate for the needs of the fairgrounds This grant requests to help fund a full overhaul of the restrooms and bring them up to the proper accessibility standards. We plan to install new sinks, rebuild the restroom stalls, lay a new floor that prevents slips, enhance accessibility stalls and make the restrooms a functional and safe environment.					
Amount Requested from WSDA \$ 45,000.00	Total Project Amount \$ 90,000.00	Type of Match ☐ Monetary ☐ In-Kind ☒ Both Monetary & In-Kind ☐ No Match			
Has the owner of the facility approved this grant application?		☒ Yes ☐ No			
Description of Match County labor as in-kind match County capital for monetary match					
Health /Safety /Legal Requirement of Capital Improvement Health and safety improvement to the main restroom.					
What is the impact if you were to receive a grant award less than requested? Significant deficiency of funds has continued to delay this project.			Can the project be completed by <u>May 31, 2021</u> ? ☒ Yes ☐ No		
Applicant Certification					
I hereby certify under penalty of perjury that the foregoing information is true and correct to the best of my knowledge.					
Signature of Officer Completing Application 				Date Signed 10/16/2019	

Information collected by WSDA becomes a public record and may be disclosed unless exempted by federal or state law.

Application for Capital Improvement Grant Funds – Instructions

Eligibility Requirements

Based on availability of funds, capital funding may be provided to local governments and nonprofit organizations to support capital projects that make health or safety improvements to agricultural fairgrounds or fair facilities in order to benefit participants and the fair-going public. ([RCW 15.76.165](#))

The project for which funding is being sought must be completed by May 31, 2021.

All applicants who receive grant funds must follow applicable procurement procedures.

All applicants must have approval from the owner of the fair facilities.

Grant amounts will not exceed \$100,000.00 each.

Application Process

1. Complete one application per project. Multiple smaller projects may be included in one application, but must not total more than \$30,000.
2. Attach supporting documentation (i.e., copies of bids, bid proposals, estimates, pictures, etc.).
3. Send to: Washington State Department of Agriculture

Fairs Program
1111 Washington Street SE
PO Box 42560
Olympia, WA 98504-2560

Due Date: 5:00 p.m. – October 16, 2019.

4. You may submit your documents electronically to tnorman@agr.wa.gov.
5. If submitting more than one application, rank your application submissions (#1 being the most important, #2 the next most important, etc.).

Review Process

1. Applications will be reviewed and ranked by the Washington State Fairs Commissioners.
2. Preference will be given to those applicants who provide a 50% monetary match to the amount requested or a 50% in-kind match, such as donated material or labor.
3. Preference will also be given to applicants who will use the money towards a capital improvement to address:
 - A safety and/or health situation, or
 - A legal or statutory requirement.
4. Once grant applications are approved for funding, the Department of Agriculture will execute an agreement with the grantee specifying the terms and conditions of the grant.
5. Certain projects may require consultation with the Department of Archaeology and Historic Preservation.