

GOVERNMENT- PRICE QUOTATION

Granicus at Carahsoft



11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH
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TO: Mindy Brooks
Long Range Planner
Lewis County
351 NW North St
Chehalis, WA 98532 USA

FROM: Garrett Smith
Granicus at Carahsoft
11493 Sunset Hills Road
Suite 100
Reston, Virginia 20190

EMAIL: Mindy.Brooks@lewiscountywa.gov

EMAIL: Garrett.Smith@carahsoft.com

PHONE: (360) 740-2610

PHONE: (571) 662-3062

FAX: (703) 871-8505

TERMS: Contract Number: 80-00018-00046AE
Master Agreement Number: AR2472
Contract Term: 05/10/2018 to 09/15/2026
Shipping Point: FOB Destination
Credit Cards: VISA/MasterCard/AMEX
Remit To: Same as Above
Payment Terms: Net 30 (On Approved Credit)
Sales Tax May Apply

QUOTE NO:	50297578
QUOTE DATE:	09/26/2024
QUOTE EXPIRES:	11/13/2024
RFQ NO:	
SHIPPING:	ESD
TOTAL PRICE:	\$59,851.05
WA Tax	\$4,907.79
TOTAL QUOTE:	\$64,758.84

LINE NO.	PART NO.	DESCRIPTION	-	QUOTE PRICE	QTY	EXTENDED PRICE
ONE-TIME FEES						
1	GR-SMT-TRB-OTF-491	SmartGov Training - Each Granicus - GOVS-SMT-TRB-OTF		\$2,816.53 COOP	1	\$2,816.53
2	GR-SMT-CSTI-OTF-491	SmartGov Custom Implementation - Each Granicus - GOVS-SMT-CSTI-OTF		NSP COOP	1	\$0.00
3	GR-SMT-PJM-OTF-491	Project Management - SmartGov - Each - One Time Fee - Priced at 15% of the project amount, not to exceed ceiling price given. Billed as % of product completion milestones. Granicus - GOVS-SMT-PJM-OTF		\$6,533.45 COOP	1	\$6,533.45
4	GR-SMT-CONM-OTF-491	Map Connector Configuration - Each Granicus - GOVS-SMT-CONM-OTF		\$1,215.70 COOP	1	\$1,215.70
5	GR-SMT-CONP-OTF-491	Parcel Connector Configuration - Each Granicus - GOVS-SMT-CONP-OTF		\$3,039.24 COOP	1	\$3,039.24
6	GR-SMT-POR-OTF-491	Portal Configuration - Each Granicus - GOVS-SMT-POR-OTF		\$1,215.70 COOP	1	\$1,215.70
7	GR-SMT-FCP-OTF-491	Fees Configuration (Pages) - Each Granicus - GOVS-SMT-FCP-OTF		\$516.42 COOP	10	\$5,164.20
8	GR-SMT-GENC-OTF-491	General Config - Each Granicus - GOVS-SMT-GENC-OTF		\$2,431.39 COOP	1	\$2,431.39
9	GR-SMT-WTC-OTF-491	Workflow template customization - Each Granicus - GOVS-SMT-WTC-OTF		\$10,570.72 COOP	1	\$10,570.72
10	GR-SMT-DMDA-OTF-491	Data Migration - Documents & Attachments - Each Granicus - GOVS-SMT-DMDA-OTF		\$2,917.67 COOP	1	\$2,917.67
11	GR-SMT-SDME-OTF-491	Standardized Data Migration - Code Enforcement - Each Granicus - GOVS-SMT-SDME-OTF		\$3,039.24 COOP	1	\$3,039.24
12	GR-SMT-SDMP-OTF-491	Standardized Data Migration - Permits - Each Granicus - GOVS-SMT-SDMP-OTF		\$4,862.78 COOP	1	\$4,862.78
13	GR-SMT-BSMC-OTF-491	Base Standardized Migration Cost - Each Granicus - GOVS-SMT-BSMC-OTF		\$1,823.54 COOP	1	\$1,823.54

CONFIDENTIAL

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14	GR-SMT-CONC-OTF-491	Contractor Connector Configuration - Each Granicus - GOVS-SMT-CONC-OTF		\$1,215.70 COOP	1	\$1,215.70
15	GR-SMT-EMC-OTF-491	Existing Merchant Connector Configuration - Each Granicus - GOVS-SMT-EMC-OTF		\$1,458.84 COOP	1	\$1,458.84
16	GR-SMT-CONF-OTF-491	Financial Export Connector Configuration - Each Granicus - GOVS-SMT-CONF-OTF		\$2,431.39 COOP	1	\$2,431.39
17	GR-SMT-EML-OTF-491	Laserfiche Connector Configuration - Each Granicus - GOVS-SMT-EML-OTF		\$3,039.24 COOP	1	\$3,039.24
ONE-TIME FEES SUBTOTAL:						\$53,775.33
NEW SUBSCRIPTION FEES						
18	GR-SMT-ENT-REC-491	SmartGov - Enterprise Each - Annual Subscription Granicus - GOVS-SMT-ENT-REC Start Date: 11/01/2024 End Date: 12/31/2024		\$5,186.16 COOP	1	\$5,186.16
19	GR-SMT-SDME-OTF-491	Standardized Data Migration - Code Enforcement - Each Granicus - GOVS-SMT-SDME-OTF Start Date: 11/01/2024 End Date: 12/31/2024		NSP COOP	1	\$0.00
20	GR-SMT-SDML-OTF-491	Standardized Data Migration - Licensing - Each Granicus - GOVS-SMT-SDML-OTF Start Date: 11/01/2024 End Date: 12/31/2024		NSP COOP	1	\$0.00
21	GR-SMT-SDMP-OTF-491	Standardized Data Migration - Permits - Each Granicus - GOVS-SMT-SDMP-OTF Start Date: 11/01/2024 End Date: 12/31/2024		NSP COOP	1	\$0.00
22	GR-SMT-CONC-REC-491	SmartGov Connector Contractor Each - Annual Subscription Granicus - GOVS-SMT-CONC-REC Start Date: 11/01/2024 End Date: 12/31/2024		\$222.39 COOP	1	\$222.39
23	GR-SMT-CONM-REC-491	SmartGov Connector Merchant Each - Annual Subscription Granicus - GOVS-SMT-CONM-REC Start Date: 11/01/2024 End Date: 12/31/2024		\$222.39 COOP	1	\$222.39
24	GR-SMT-CONF-REC-491	SmartGov Connector Financial Each - Annual Subscription Granicus - GOVS-SMT-CONF-REC Start Date: 11/01/2024 End Date: 12/31/2024		\$222.39 COOP	1	\$222.39
25	GR-SMT-CONL-REC-491	SmartGov Connector ECM-Laserfiche Each - Annual Subscription Granicus - GOVS-SMT-CONL-REC Start Date: 11/01/2024 End Date: 12/31/2024		\$222.39 COOP	1	\$222.39
NEW SUBSCRIPTION FEES SUBTOTAL:						\$6,075.72
SUBTOTAL:						\$59,851.05
TOTAL PRICE:						\$59,851.05
WA Tax						\$4,907.79
TOTAL QUOTE:						\$64,758.84

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SUGGESTED OPTIONS

LINE NO.	PART NO.	DESCRIPTION	-	QUOTE PRICE	QTY	EXTENDED PRICE
YEAR 2: 1/1/25 – 12/31/25						
26	GR-SMT-ENT-REC-491	SmartGov - Enterprise Each - Annual Subscription Granicus - GOVS-SMT-ENT-REC		\$31,116.96 COOP	1	\$31,116.96
27	GR-SMT-SDME-OTF-491	Standardized Data Migration - Code Enforcement - Each Granicus - GOVS-SMT-SDME-OTF		NSP COOP	1	\$0.00
28	GR-SMT-SDML-OTF-491	Standardized Data Migration - Licensing - Each Granicus - GOVS-SMT-SDML-OTF		NSP COOP	1	\$0.00
29	GR-SMT-SDMP-OTF-491	Standardized Data Migration - Permits - Each Granicus - GOVS-SMT-SDMP-OTF		NSP COOP	1	\$0.00
30	GR-SMT-CONC-REC-491	SmartGov Connector Contractor Each - Annual Subscription Granicus - GOVS-SMT-CONC-REC		\$1,334.37 COOP	1	\$1,334.37
31	GR-SMT-CONM-REC-491	SmartGov Connector Merchant Each - Annual Subscription Granicus - GOVS-SMT-CONM-REC		\$1,334.37 COOP	1	\$1,334.37
32	GR-SMT-CONF-REC-491	SmartGov Connector Financial Each - Annual Subscription Granicus - GOVS-SMT-CONF-REC		\$1,334.37 COOP	1	\$1,334.37
33	GR-SMT-CONL-REC-491	SmartGov Connector ECM-Laserfiche Each - Annual Subscription Granicus - GOVS-SMT-CONL-REC		\$1,334.37 COOP	1	\$1,334.37
YEAR 2: 1/1/25 – 12/31/25 SUBTOTAL:						\$36,454.44
YEAR 3: 1/1/26 – 12/31/26						
34	GR-SMT-ENT-REC-491	SmartGov - Enterprise Each - Annual Subscription Granicus - GOVS-SMT-ENT-REC		\$32,672.81 COOP	1	\$32,672.81
35	GR-SMT-SDME-OTF-491	Standardized Data Migration - Code Enforcement - Each Granicus - GOVS-SMT-SDME-OTF		NSP COOP	1	\$0.00
36	GR-SMT-SDML-OTF-491	Standardized Data Migration - Licensing - Each Granicus - GOVS-SMT-SDML-OTF		NSP COOP	1	\$0.00
37	GR-SMT-SDMP-OTF-491	Standardized Data Migration - Permits - Each Granicus - GOVS-SMT-SDMP-OTF		NSP COOP	1	\$0.00
38	GR-SMT-CONC-REC-491	SmartGov Connector Contractor Each - Annual Subscription Granicus - GOVS-SMT-CONC-REC		\$1,401.09 COOP	1	\$1,401.09
39	GR-SMT-CONM-REC-491	SmartGov Connector Merchant Each - Annual Subscription Granicus - GOVS-SMT-CONM-REC		\$1,401.09 COOP	1	\$1,401.09
40	GR-SMT-CONF-REC-491	SmartGov Connector Financial Each - Annual Subscription Granicus - GOVS-SMT-CONF-REC		\$1,401.09 COOP	1	\$1,401.09
41	GR-SMT-CONL-REC-491	SmartGov Connector ECM-Laserfiche Each - Annual Subscription Granicus - GOVS-SMT-CONL-REC		\$1,401.09 COOP	1	\$1,401.09
YEAR 3: 1/1/26 – 12/31/26 SUBTOTAL:						\$38,277.17

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SUGGESTED OPTIONS

LINE NO.	PART NO.	DESCRIPTION	-	QUOTE PRICE	QTY	EXTENDED PRICE
YEAR 4: 1/1/27 – 12/31/27						
42	GR-SMT-ENT-REC-491	SmartGov - Enterprise Each - Annual Subscription Granicus - GOVS-SMT-ENT-REC		\$34,306.46 COOP	1	\$34,306.46
43	GR-SMT-SDME-OTF-491	Standardized Data Migration - Code Enforcement - Each Granicus - GOVS-SMT-SDME-OTF		NSP COOP	1	\$0.00
44	GR-SMT-SDML-OTF-491	Standardized Data Migration - Licensing - Each Granicus - GOVS-SMT-SDML-OTF		NSP COOP	1	\$0.00
45	GR-SMT-SDMP-OTF-491	Standardized Data Migration - Permits - Each Granicus - GOVS-SMT-SDMP-OTF		NSP COOP	1	\$0.00
46	GR-SMT-CONC-REC-491	SmartGov Connector Contractor Each - Annual Subscription Granicus - GOVS-SMT-CONC-REC		\$1,471.14 COOP	1	\$1,471.14
47	GR-SMT-CONM-REC-491	SmartGov Connector Merchant Each - Annual Subscription Granicus - GOVS-SMT-CONM-REC		\$1,471.14 COOP	1	\$1,471.14
48	GR-SMT-CONF-REC-491	SmartGov Connector Financial Each - Annual Subscription Granicus - GOVS-SMT-CONF-REC		\$1,471.14 COOP	1	\$1,471.14
49	GR-SMT-CONL-REC-491	SmartGov Connector ECM-Laserfiche Each - Annual Subscription Granicus - GOVS-SMT-CONL-REC		\$1,471.14 COOP	1	\$1,471.14
YEAR 4: 1/1/27 – 12/31/27 SUBTOTAL:						\$40,191.02
YEAR 5: 1/1/28 – 12/31/28						
50	GR-SMT-ENT-REC-491	SmartGov - Enterprise Each - Annual Subscription Granicus - GOVS-SMT-ENT-REC		\$36,021.77 COOP	1	\$36,021.77
51	GR-SMT-SDME-OTF-491	Standardized Data Migration - Code Enforcement - Each Granicus - GOVS-SMT-SDME-OTF		NSP COOP	1	\$0.00
52	GR-SMT-SDML-OTF-491	Standardized Data Migration - Licensing - Each Granicus - GOVS-SMT-SDML-OTF		NSP COOP	1	\$0.00
53	GR-SMT-SDMP-OTF-491	Standardized Data Migration - Permits - Each Granicus - GOVS-SMT-SDMP-OTF		NSP COOP	1	\$0.00
54	GR-SMT-CONC-REC-491	SmartGov Connector Contractor Each - Annual Subscription Granicus - GOVS-SMT-CONC-REC		\$1,544.69 COOP	1	\$1,544.69
55	GR-SMT-CONM-REC-491	SmartGov Connector Merchant Each - Annual Subscription Granicus - GOVS-SMT-CONM-REC		\$1,544.69 COOP	1	\$1,544.69
56	GR-SMT-CONF-REC-491	SmartGov Connector Financial Each - Annual Subscription Granicus - GOVS-SMT-CONF-REC		\$1,544.69 COOP	1	\$1,544.69
57	GR-SMT-CONL-REC-491	SmartGov Connector ECM-Laserfiche Each - Annual Subscription Granicus - GOVS-SMT-CONL-REC		\$1,544.69 COOP	1	\$1,544.69
YEAR 5: 1/1/28 – 12/31/28 SUBTOTAL:						\$42,200.53

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SUGGESTED OPTIONS

LINE NO.	PART NO.	DESCRIPTION	-	QUOTE PRICE	QTY	EXTENDED PRICE
YEAR 6: 1/1/29 – 12/31/29						
58	GR-SMT-ENT-REC-491	SmartGov - Enterprise Each - Annual Subscription Granicus - GOVS-SMT-ENT-REC		\$37,822.86	COOP 1	\$37,822.86
59	GR-SMT-SDME-OTF-491	Standardized Data Migration - Code Enforcement - Each Granicus - GOVS-SMT-SDME-OTF		NSP	COOP 1	\$0.00
60	GR-SMT-SDML-OTF-491	Standardized Data Migration - Licensing - Each Granicus - GOVS-SMT-SDML-OTF		NSP	COOP 1	\$0.00
61	GR-SMT-SDMP-OTF-491	Standardized Data Migration - Permits - Each Granicus - GOVS-SMT-SDMP-OTF		NSP	COOP 1	\$0.00
62	GR-SMT-CONC-REC-491	SmartGov Connector Contractor Each - Annual Subscription Granicus - GOVS-SMT-CONC-REC		\$1,621.93	COOP 1	\$1,621.93
63	GR-SMT-CONM-REC-491	SmartGov Connector Merchant Each - Annual Subscription Granicus - GOVS-SMT-CONM-REC		\$1,621.93	COOP 1	\$1,621.93
64	GR-SMT-CONF-REC-491	SmartGov Connector Financial Each - Annual Subscription Granicus - GOVS-SMT-CONF-REC		\$1,621.93	COOP 1	\$1,621.93
65	GR-SMT-CONL-REC-491	SmartGov Connector ECM-Laserfiche Each - Annual Subscription Granicus - GOVS-SMT-CONL-REC		\$1,621.93	COOP 1	\$1,621.93
YEAR 6: 1/1/29 – 12/31/29 SUBTOTAL:						\$44,310.58
SUGGESTED OPTIONS SUBTOTAL:						\$201,433.74

The Granicus Master Subscription Agreement can be found at <https://granicus.com/wp-content/uploads/application/pdf/Granicus-Master-Subscription-Agreement-GSA.pdf>

For govDelivery Customers Only:

Potential Users are based on the greater of quarterly website visits to the domains covered by a license or the subscriber base multiplied by 12, less 20% to account for inactive subscribers.

Option year pricing is provided with the assumption that your requirements are the same as the base year. If your usage increases Granicus reserves the right to renegotiate your contract based on usage.

Option year pricing does not imply usage can grow beyond your base level.

Granicus Order Form for Lewis County WA

ORDER DETAILS

Granicus Contact: Taylor Brodersen
Email: taylor.brodersen@granicus.com
Order #: Q-372245
Prepared On: 25 Sep 2024

ORDER TERMS

Currency: USD

Payment Terms: All fees set forth in the Quote from reseller/distributor to Client are due and payable in accordance with those terms. Use of the Products is governed by the terms of the Granicus Master Subscription Agreement or such other Agreement as agreed to by the parties.

Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 14 months.

PRODUCT SUMMARY

The specifications and terms within this Order Form are specific to the products and volumes contained herein.

NOTE: Fees for the below Products will be as set forth in the quote from an authorized reseller.

One-Time Services		
Solution	Billing Frequency	Quantity/Unit
SmartGov Training	Upon Delivery	1 Each
SmartGov Custom Implementation	Upon Delivery	1 Each
Project Management - SmartGov	Upon Delivery	1 Each
Map Connector Configuration	Upon Delivery	1 Each
Parcel Connector Configuration	Upon Delivery	1 Each
Portal Configuration	Upon Delivery	1 Each
Fees Configuration (Pages)	Upon Delivery	10 Each
General Config	Upon Delivery	1 Each
Workflow template customization	Upon Delivery	1 Each
Data Migration - Documents & Attachments	Upon Delivery	1 Each
Standardized Data Migration - Code Enforcement	Upon Delivery	1 Each
Standardized Data Migration - Permits	Upon Delivery	1 Each
Base Standardized Migration Cost	Upon Delivery	1 Each
Contractor Connector Configuration	Upon Delivery	1 Each
Existing Merchant Connector Configuration	Upon Delivery	1 Each
Financial Export Connector Configuration	Upon Delivery	1 Each
Laserfiche Connector Configuration	Upon Delivery	1 Each

New Subscriptions			
Solution	Period of Performance	Billing Frequency	Quantity/Unit
SmartGov - Enterprise	01 Nov 2024 - 31 Dec 2024	Annual	1 Each
SmartGov Code Enforcement	01 Nov 2024 - 31 Dec 2024	Annual	1 Each
SmartGov Licensing	01 Nov 2024 - 31 Dec 2024	Annual	1 Each
SmartGov Permitting	01 Nov 2024 - 31 Dec 2024	Annual	1 Each
SmartGov Connector Contractor	01 Nov 2024 - 31 Dec 2024	Annual	1 Each
SmartGov Connector Merchant	01 Nov 2024 - 31 Dec 2024	Annual	1 Each
SmartGov Connector Financial	01 Nov 2024 - 31 Dec 2024	Annual	1 Each
SmartGov Connector ECM-Laserfiche	01 Nov 2024 - 31 Dec 2024	Annual	1 Each

PRODUCT DESCRIPTIONS

Solution	Description
SmartGov - Enterprise	Annual subscription to SmartGov software for: Permitting, Licensing, and Code Enforcement. Subscription includes the Public Portal.
SmartGov Code Enforcement	Annual subscription for SmartGov Code Enforcement Module for managing service requests and complaints.
SmartGov Licensing	Annual subscription for SmartGov Licensing Module for contractor registration, rental registration, business licensing.
SmartGov Permitting	Annual subscription for SmartGov Permitting Module for building and planning permits, inspections, and contacts.
SmartGov Training	Includes up to two (2) hours of User Acceptance Training to prepare primary users for Validation, focused on navigation and testing best practices. Go-Live training will span a one (1) week period, provided in three (3) hour sessions focused on Permit/Application Intake, Review, Inspections and Code Enforcement processes (as needed).
SmartGov Custom Implementation	SmartGov Configuration based on implementation options selected.

Solution	Description
Project Management - SmartGov	<p>Project Management: Company Project Manager will act as an extension of the Subscriber's team and manage the implementation from start to finish. The Subscriber will have access to a personalized timeline which will be reviewed on a regular cadence. The Project Manager will partner with the Subscriber to coordinate all services, management of the project timeline, and help identify risks and/or issues.</p> <p>Project Management Services include:</p> <ul style="list-style-type: none"> • Project planning and kickoff meetings. • Project schedule developed and maintained according to the SOW tasks, deliverables, dependencies, and resource assignments. • Status reporting and coordination of status meetings, bi-weekly, or as required. • Schedule monitoring and scope management. • Risk Management planning to identify, analyze, and mitigate risks. • Action Item and decision tracking, as well as resolving and escalating issues. • Change control management and issue tracking. • Company project resource management. • Verify product and deliverable acceptance with Subscriber. • Facilitating transition to Support. • Company's Project Manager will serve as the single point of contact for the project related to this SOW.

Solution	Description
Map Connector Configuration	<p>Configure subscribers ESRI GIS layers into SmartGov Troubleshooting the incoming data Train client on how to maintain the service in SmartGov.</p> <p>MAP/GIS Connector:</p> <p>Company will connect to ESRI Map Service provided by Subscriber and secured by a publicly trusted certificate issued by a Certificate Authority.</p> <p>Subscriber is responsible for contracting separately with ESRI map service provider and ESRI configuration.</p> <p>SmartGov Requirements for Map Connector Integration: ArcGIS for Server 10.4 or ArcGIS for server Enterprise Standard 10.7.1 (OR) ArcGIS Online. Subscriber Map Service must be publicly accessible and require no user authentication of any kind. The Map Service must include a parcel layer with a designated field having parcel numbers that exactly match those provided in the Parcel Connector source data (this layer may be the same as that provided for the Parcel Connector if no authentication is required for access). Support for Feature, Tiled, and Web Map Services is not included. Custom base maps are not supported. Base maps from the ESRI base map library will be available for use.</p> <p>The following base maps are currently included (subject to change): Imagery Imagery Hybrid Streets Topographic Navigation Streets (Night) Terrain with Labels Light Gray Canvas Dark Gray Canvas Oceans National Geographic Style Map Open Street Map Chartered Territory Map Community Map Navigation (Dark Mode) Newspaper Map Human Geography Map Human Geography Dark Map Modern Antique Map Mid-Century Map Nova Map Colored Pencil Map Firefly Imagery Hybrid</p>

Solution	Description
	USA Topo Maps

Solution	Description
Parcel Connector Configuration	<p>Company will configure EITHER a Delimited Parcel Job OR ARCGIS Parcel Job on behalf of the Subscriber.</p> <p>Configure Subscribers parcel fields into SmartGov. Troubleshooting the incoming data and providing recommendations for Subscriber to resolve data gaps. Train Subscriber on how to maintain the service in SmartGov.</p> <p>Delimited File – A delimited file may be uploaded to the job at runtime. The delimited file option supports a single address for each individual parcel. Subscriber must use the template provided by Company.</p> <p>Parcel Layer – A parcel layer must be accessible by URL through an ESRI REST service. A secondary address-only layer may also be provided for parcels that have more than one address. The layer(s) must be publicly accessible and may be secured with a username and password.</p> <p>Subscriber is responsible for obtaining, cleaning, and maintaining all parcel data within the delimited file and/or ESRI Rest service.</p> <p>The configured parcel job will be available for Subscriber to run on-demand after go-live. The Parcel Layer Job can be set to run daily, weekly, monthly, or annually defined by how often Subscriber intends to update the Rest Service.</p> <p>Parcel source data (delimited file or parcel layer) must include the following fields, at a minimum: Parcel Number Primary Situs Address Primary Situs City Primary Situs State Primary Situs Zip Code Owner Name Owner Street Address Owner City populated for USA addresses only Owner State populated for USA addresses only Owner Zip Code populated for USA addresses only International Indicator with a value of "Y" for any owner address outside of the USA International line including the full regional equivalent of the city, state and zip code for any owner address outside of the USA</p> <p>Inclusion of the following additional fields is recommended: Parcel center point latitude in decimal degrees Parcel center point longitude in decimal degrees</p> <p>If using a secondary address layer with the ARCGIS Parcel job, the address layer must contain the following fields: Parcel Number</p>

Solution	Description
	<p>Secondary Situs Address Secondary Situs City Secondary Situs Zip Code</p> <p>Inclusion of the following additional fields is recommended for the secondary address layer: Address point latitude in decimal degrees Address point longitude in decimal degrees</p>
Portal Configuration	<p>Company will customize Subscriber's Portal by:</p> <ul style="list-style-type: none"> • Loading Subscriber logo. • Exposing all permits/business licenses identified in Configuration workbook in which citizens will have access. • Advising on best practices for public release timeline and access code configuration. • Load Subscriber custom verbiage into limited fields. • Provide the access URL (Uniform Resource Locator) for Subscriber to add link to jurisdiction web pages. <p>Includes consultant-led end-to-end walkthrough and demonstration of UAT/Validation process to Subscriber to confirm functionality meets configuration requirements.</p>
Fees Configuration (Pages)	<p>Subscriber Fees configured based on provided Fee schedule and according to Configuration Workbook. Based on Subscriber fee schedule, defined in the Order Form, Company will:</p> <ul style="list-style-type: none"> • Setup Subscriber fee code calculations. • Load Subscriber FMS (Financial Management System) / GL (General Ledger Code) (according to Configuration Workbook). • Load Subscriber Valuation table (according to Configuration Workbook or ICC (International Chamber of Commerce) table). Setup Subscriber fixture costs (according to Configuration Workbook). • Load other Subscriber custom attributes / details as required for Subscriber fee calculations (according to Configuration Workbook).

Solution	Description
General Config	<p>General Configuration: As part of the General Configuration, Company will:</p> <ul style="list-style-type: none"> • Create Subscriber database with best practice defaults. • Provide Validation environment access to Subscriber. • Load Subscriber users with Company standard permissions (according to Configuration Workbook). • Configure system values (locality, time zone, header and footer detail, standard report settings). • Load Client Code References/Violation types (according to Configuration Workbook). • Set up General Ledger accounts. • Load Subscriber logo. • Provide access to over 100 reports and output document templates. Subscriber receives credentials for environment when initial configuration items under General Configuration deliverable are completed.
Workflow template customization	<p>Workflow Template Configuration: Company will configure process templates as defined in the Business Process Analysis phase for each department in scope: Building/Permits, Code Enforcement, Licensing and/or Recurring Inspections. Company will:</p> <p>Load Subscriber Code References/Violation types (according to Configuration Workbook).</p> <p>Load custom attributes/details within the limited fields available (not associated with fees, according to Configuration Workbook).</p> <p>Configure workflow to meet business requirements defined in Configuration Workbook.</p> <p>Consultant-led end-to-end walkthrough and demonstration of UAT/Validation process to Subscriber to confirm functionality meets configuration requirements.</p> <p>Completed upon configuration according to documentation in the Configuration Workbook Percentage: 100%</p>

Solution	Description
SmartGov Connector Contractor	Contractor Connector links to state database to verify licenses and update contractor license information automatically. Alternatively, SmartGov Contractor Connector provides a one-time CSV upload that may include data out of scope of the standard contact-contractor upload.
SmartGov Connector Merchant	Connection to one merchant in the back office and/or portal from a list of available options. Subscriber remains responsible for the relationship with the provider.
Data Migration - Documents & Attachments	Includes migration of clients documents/images as attachments to notes on permits, parcels, code enforcement cases or licenses.
Standardized Data Migration - Code Enforcement	<p>Company will import Code Enforcement data from a single client database source, approved by Company as standard source data. Multiple databases or unapproved source data will be subject to a change order for a custom data migration.</p> <p>The fields below are considered in-scope of a standard Code Enforcement data migration. The final output has many factors, including the fields available from the source data. Migration includes only current occurrence, no history. Fields: Case Request, Basic Case, Info Complainant, Contacts, Inspections, Fees as Notes, Notes</p> <p>The data migration process assumptions: Subscriber will provide an initial data set from source database. Company will provide a mapping workbook to Subscriber where Subscriber is responsible for mapping data fields to the preconfigured database fields. Subscriber will have two (2) weeks ten (10) business days to validate the initial data load and provide feedback. There is a maximum of two (2) rounds of feedback within that 10-day period.</p> <p>Thorough validation is necessary for any successful SmartGov data migration as there is no additional data cleansing possible after the final migration. No more system changes will be permitted after successful Validation. Subscriber to provide a final data set three (3) business days before Go-Live. Final data load will occur the day before Go-Live.</p>

Solution	Description
Standardized Data Migration - Permits	<p>Company will import permit data from a single client database source, approved by Company as standard source data. Multiple databases or unapproved source data will be subject to a change order for a custom data migration.</p> <p>The fields below are considered in-scope of a standard Permit data migration. The final output has many factors, including the fields available from the source data. Fields: Basic Permit Info, Parcel Contacts (Contractors will be listed on Contacts), Inspections, Fees as Notes, Notes</p> <p>The data migration process assumptions: Subscriber will provide an initial data set from source database. Company will provide a mapping workbook to Subscriber where Subscriber is responsible for mapping data fields to the preconfigured database fields. Subscriber will have two (2) weeks ten (10) business days to validate the initial data load and provide feedback. There is a maximum of two (2) rounds of feedback within that 10-day period.</p> <p>Thorough validation is necessary for any successful SmartGov data migration as there is no additional data cleansing possible after the final migration. No more system changes will be permitted after successful Validation. Subscriber to provide a final data set three (3) business days before Go-Live. Final data load will occur the day before Go-Live.</p>

Solution	Description
<p>Base Standardized Migration Cost</p>	<p>Base Data Migration includes non-module data such as contacts and is included in all standard data migration packages with one or more module data migrations.</p> <p>Company will import permit data from a single client database source, approved by Company as standard source data. Multiple databases or unapproved source data will be subject to a change order for a custom data migration.</p> <p>The Standard Data Migration includes the Base fields and one or more of the additional datasets per the Sales Order Form. The fields below are considered in-scope of a standard data migration. The final output has many factors, including the fields available from the source data. Parcels: Ownership Addresses Contacts: Phone Address Email</p> <p>The data migration process assumptions: Subscriber will provide an initial data set from source database. Company will provide a mapping workbook to Subscriber where Subscriber is responsible for mapping data fields to the preconfigured database fields. Subscriber will have two (2) weeks ten (10) business days to validate the initial data load and provide feedback. There is a maximum of two (2) rounds of feedback within that 10-day period. Thorough validation is necessary for any successful SmartGov data migration as there is no additional data cleansing possible after the final migration. No more system changes will be permitted after successful Validation. Subscriber to provide a final data set three (3) business days before Go-Live. Final data load will occur the day before Go-Live.</p>

Solution	Description
Contractor Connector Configuration	<p>Import of contractors from a delimited file or a SODA query (Washington and Arizona clients only).</p> <p>SODA Imports. Includes completed configuration of field mapping and credential link. The states of Washington and Arizona have access to a SODA load which will be configured according to existing keys. This runs on a scheduled recurrence.</p> <p>Delimited File Imports. The contractor data load is a one-time delimited file import. Future additions and changes to contractor information will be managed through manual updates in SmartGov. The Subscriber is responsible for any data cleansing and parsing. Includes: .csv data load (one-time data load) Provide Subscriber a .csv file to be completed by Subscriber. Configure to Subscriber's provided fields. Troubleshoot errors and provide Subscriber guidance on resolutions that Subscriber will need to resolve within the file.</p> <p>Delimited File Import Required fields below: Contractor Display Name Contractor Address Contractor City Contractor State Contractor Zip Contractor License Number License Type License Exp. D</p>
Existing Merchant Connector Configuration	<p>Configure merchant connection. Test and troubleshoot connection during test process.</p> <p>Subscriber to provide the required linking information for Company to complete the setup. These will often include connection URLs, Login IDs, and Transaction Keys. Requirements vary slightly depending on the selected Merchant.</p> <p>SmartGov will not test in Production environments.</p>
SmartGov Connector Financial	<p>The SmartGov Financial Connector outputs a financial extract with a pre-determined format which may be written to the customer's FTP site, if desired, to facilitate automated external processing of the file. The customer may request the use of an alternate delimiter if a comma is not acceptable. The financial extract job may be run on demand or scheduled to run on a consistent basis (e.g., daily, weekly, monthly, etc.). Companion reports designed for reconciliation and extract verification are also available.</p>

Solution	Description
Financial Export Connector Configuration	<p>Configure financial export according to subscribers FMS (financial management system) as provided by Subscriber.</p> <p>Train Subscriber on how to export and set scheduler.</p> <p>Company will customize the configuration of the export to match Subscriber financial system input needs as documented. Available customizations include:</p> <p>Additional data fields Altered order of column information Alternate delimiter or fixed width formatting A header line is not part of the export. Financial Connector does not connect directly with any Financial Management System. If Subscriber provides a local (FTP) File Transfer Protocol, the Financial Connector can automatically upload to the defined FTP destination.</p> <p>By default, financial extract jobs are pre-configured and the included configuration of the Receipt Extract job will produce a comma-delimited file with the following data points: Receipt Number Receipt Date FMS/GL Code Fund GL Account Fee Amount Paid Fee Code Name Permit/License/Case Number Payer Name</p> <p>The included configuration of the Receipt Extract – FMS/GL Summary job will produce a comma-delimited file with the following data points: FMS/GL Code Fund GL Account Fee Amount Paid</p> <p>The file output of the financial extract may be written to the customer's FTP site, if desired, to facilitate automated external processing of the file. The customer may request the use of an alternate delimiter if a comma is not acceptable.</p> <p>The financial extract job may be run on demand or scheduled to run on a consistent basis (e.g., daily, weekly, monthly, etc.). Companion reports designed for reconciliation and extract verification are also available.</p>

Solution	Description
SmartGov Connector ECM-Laserfiche	<p>Laserfiche connector allows file attachments in SmartGov to be stored within Laserfiche, an ECM (Enterprise Content Management) system. The Laserfiche integration was built in compliance with CMIS (Content Management Interoperability Services) standards. Subscriber must have the Laserfiche CMIS Gateway, version 10 or higher, installed and configured for the desired repository and be able to provide a browser binding URL that SmartGov can reach from the cloud. The service and subscription for this connector does NOT include a subscription to Laserfiche or training on how to install or use the Laserfiche software.</p>
Laserfiche Connector Configuration	<p>This connector allows file attachments in SmartGov to be stored within an ECM (Enterprise Content Management) system. The Laserfiche integration was built in compliance with CMIS (Content Management Interoperability Services) standards.</p> <p>Subscriber must have the Laserfiche CMIS Gateway, version 10 or higher, installed and configured for the desired repository and be able to provide a browser binding URL that SmartGov can reach from the cloud.</p> <p>The service and subscription for this connector does NOT include a subscription to Laserfiche or training on how to install or use the Laserfiche software.</p> <p>There are three Secured Functions that control access to the Laserfiche configuration options:</p> <p>Admin.JurisdictionBlobProvider – Allow user to all ECM settings and mappings Admin.JurisdictionBlobProvider.ConfigureCMISConnection – Allow user to configure CMIS connection settings Admin.JurisdictionBlobProvider.ConfigureECMTemplates – Allow user to configure metadata template mappings</p> <p>Configure Subscriber's credentials and mapping in SmartGov. Meet with Subscriber and guide them through SmartGov to test the connection.</p>

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