

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF LEWIS COUNTY, WASHINGTON

IN RE: ESTABLISHMENT OF
- WORKERS COMPENSATION IMPREST ACCOUNT

) RESOLUTION NO. 01 - 327

)

WHEREAS, the Lewis County Risk Management Office has determined a benefit to pay worker compensation claims via an imprest checking account and to reimburse the same by warrant drawn against the appropriate budget in County Insurance Fund No. 510, and;

WHEREAS, Lewis County, as a self insured entity for workers compensation, contracts with a Third Party Administrator (TPA), currently Pinnacle Risk Management, for claims processing review, and;

WHEREAS, such claims would typically consist of payments to employees for time loss, disability, medical, other professional services, and related workers' compensation claims, and;

WHEREAS, the TPA will generate a weekly check register for pending payments which will be reviewed and approved by the County's Risk Management office, after which the TPA will be authorized to release said payments, and;

WHEREAS, the TPA will be responsible for any reporting requirements to the Internal Revenue Service for payments made and provide the county with copies of any reports, and;

WHEREAS, the establishment of an imprest checking account in the amount of \$25,000 (approximate average monthly activity) would accomplish this purpose;

NOW, THEREFORE BE IT RESOLVED that there be established a Lewis County Workers Compensation - Imprest Account in the amount of \$25,000 and is to be placed in a business checking account at the bank under the county's current banking contract managed by the County Treasurer.

BE IT FURTHER RESOLVED that the County Treasurer issue a check for \$25,000 from County Insurance Fund No. 510 for this purpose; and, that the Risk Manager or designee shall be custodian of the above imprest account and shall have responsibility for the same.

DONE IN OPEN SESSION this 27th day of September, 2001

ATTEST:



BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY WASHINGTON

Kirika Luff
Clerk of the Board

Dennis Hadaller
Chairman

APPROVED AS TO FORM:

Laura L. Walters
Deputy Prosecuting Attorney

[Signature]
Member

Absent
Member

From: Connie Robins
To: Larry Grove
Date: 9/12/01 3:27PM
Subject: Re: Draft Resol - Workers Comp Imprest

Looks good. Nice to this able to be worked out.

>>> Larry Grove 09/12/01 03:23PM >>>

Connie,

Please review the attached draft resolution for establishment of an imprest account to pay workers compensation claims.

This has been discussed several times over the past year with SAO, the TPA, Clallam County (established a similar arrangement several years ago with Pinnacle), and yourself.

It appears that it will streamline the process and hopefully eliminate any potential delay in time sensitive timeloss payments.

Roger Snell and Harry Green were involved in developing the draft document.

If you have recommendations, please let me know.

If not, please advise and I will forward to Laura Walters for approval as to form.

Larry

CC: Harry Green; Roger Snell

Kara (LDW)
FTI
LC
Thank you!
RECEIVED
SEP 12 2001
LEWIS CO. PROS. ATTY.

BOCC AGENDA ITEM SUMMARY

(revised 5-17-01)

AGENDA ITEM #: _____ RESOLUTION #: 1-328 727 BOCC MEETING DATE: Oct 1SUGGESTED WORDING FOR AGENDA ITEM: ☐ Notice ☐ Consent ☐ Discussion ☐ HearingEstablishment of Workers Compensation Impact Account**BRIEF REASON FOR BOCC ACTION:**Streamline process for workers compensation claimsSUBMITTED BY: L. Green PHONE: 1159 DATE SUBMITTED: 9-12-2001CONTACT PERSON WHO WILL ATTEND BOCC MEETING: Harry Green, acting risk manager**TYPE OF ACTION NEEDED:**

- | | |
|---|--|
| ☒ Approve Resolution | ☐ Call for Bids / Proposals |
| ☐ Approve Ordinance (Traffic or other) | ☐ Bid Opening |
| ☐ Execute Contract / Agreement | ☐ Notice for Public Hearing *(see Publication Requirements) |
| ☐ Other (please describe): _____ | |

***PUBLICATION REQUIREMENTS:**☐ Resolution e-mailed to Clerk ☐ Not applicable

Hearing Date: _____ (Must be at least 10 days after first publication date)

Publish Date(s): _____ (2 weeks for routine budget, property disposal / auction or vacations)
(3 weeks for property lease)Publication(s): ☐ EAST COUNTY JOURNAL ☐ CHRONICLE ☐ OTHER: _____**ALL AGENDA ITEMS:**Department Director / Head: _____
Chief Administrative Officer: LAU
Prosecuting Attorney: _____**EMPLOYEE ITEMS:** (relating to employment, salary, position, reclassification, union, etc.)
Human Resource Coordinator: _____**RECEIVED**

SEP 14 2001

**APPROVALS MUST
BE OBTAINED
BEFORE
SUBMITTING ITEM
TO BOCC CLERK****BANKING OR REVENUE ITEMS:**

Treasurer: _____

BUDGET AND PAYROLL ITEMS:Chief Accountant: LCFund: COUNTY ADMINISTRATION
Department: _____
Total Amount: \$ _____**CLERK'S DISTRIBUTION OF SIGNED DOCUMENTS:**Send cover letter: _____
(city/state/zip)File originals: BOCC mtg folderFile copy: hearing/bid folderFile copy: working file

Additional copies: _____

Harry GreenRoger SmallLarry GreenRoberts