

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

IN THE MATTER OF:

RESOLUTION NO. 24-147

ESTABLISH A \$100 PETTY CASH FUND TO MAKE
CHANGE FOR PUBLIC DISCLOSURE REQUEST
(PDR) CUSTOMERS

WHEREAS, the Lewis County Human Resources department is requesting a \$100 petty cash fund on behalf of Risk Management Fund No. 5120 for the Public Disclosure office; and

WHEREAS, there is a need for the Human Resources department to make small change, at various times during hours of operation within the courthouse, due to citizens making payments for PDR requests; and

WHEREAS, the establishment of a petty cash fund in the amount of \$100 would accomplish this purpose.

NOW THEREFORE BE IT RESOLVED that a petty cash fund of \$100 is hereby established in the Risk Management Fund No. 5120 for the Public Disclosure office and the Deputy Director of the Human Resources department is appointed as the custodian.

DONE IN OPEN SESSION this 14th day of May, 2024.

APPROVED AS TO FORM:
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

David Bailey
By: David Bailey,
Chief Civil Deputy Prosecuting Attorney

Scott J. Brummer
Scott J. Brummer, Chair

ATTEST:



Lindsey R. Pollock, DVM
Lindsey R. Pollock, DVM, Vice Chair

Rieva Lester, CMC
Rieva Lester, CMC,
Clerk of the Lewis County Board of
County Commissioners

Sean D. Swope
Sean D. Swope, Commissioner