

Small Works and Materials/Supplies Usage Report

Agency Capital Projects Inter-local ☐ Yes ☒ No ☐ N/R

Date 06/30/23 Project Community Development

Project Estimate \$60,000 Written Scope ☐ Yes ☐ No. If No checked, written scope is required.

Type of Solicitation

☐ Limited Small Works (under \$35,000). Solicit electronic or written quotations from a minimum of 3 contractors from appropriate roster.

☒ Small Works \$100,000 or less. Solicit quotations from at least 5 contractors from appropriate roster with capacity to perform work. Solicitations shall equitably distribute opportunities among roster participants.

☐ Small Works \$100,000 to 200,000. Solicit Quotations from all roster contractors who have capacity to perform work

☐ Parts/Materials ONLY Solicit Quotations from a minimum 3 suppliers who have capacity to supply materials

Record of Solicitation

Solicitation Method

☐ Telephone ☐ Fax ☒ E-mail ☐ Advertisement ☐ Other _____

Contacts (If more than 5, attach roster with firms contacted noted)

Name	Contact Method	Contact #	Contact Name
1. <u>Tacoma Electric</u>	<u>Email</u>	<u>253-475-0540</u>	
2. <u>Platt Electric</u>	<u>Email</u>	<u>360-740-7875</u>	
3. <u>CES</u>	<u>Email</u>	<u>360-736-8236</u>	<u>Chris Newhall</u>
4. _____	_____	_____	_____

5. _____

Record of Response

	Bidder	Bid Amount	Contact #	Remarks
1.	Tacoma Electric	\$58,782.73	253-475-0540	
2.	Platt Electric	\$66,685.74	360-740-7875	
3.	CES	\$66,494.16	360-736-8236	
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

Award

☐ Under \$50,000 Director Award/BOCC Ratification

- ☐ Director Award Letter
- ☐ BOCC Ratification Resolution

☒ Over \$50,000 BOCC Award by Resolution

- ☒ Director/Designee Recommendation
- ☐ BOCC Award Resolution

Contract

☒ Vendor on Small Works Roster

☒ L&I Background check completed ☒ Pass ☐ Issue Found

☒ Packet Prepared

Sent to Contractor on 06/30/23



PURCHASE ORDER

Vendee:

Lewis County Facilities
571 N Prindle St.
Chehalis, WA 98532

Date: June 30, 2023

PO #31-2102

Vendor:

Tacoma Electric
2519 96th Street South
Tacoma, WA 98444
(253)-475-0540

Ship To:

Lewis County Facilities
571 NW Prindle St.
Chehalis, WA 98532
Andrew Fagerness: 360-740-1498

Call 24 hours prior to
delivery

Shipping Method

Payment Terms

Delivery Date

Best way

due upon delivery

Earliest available

Description				Line Total
	See Quote: 23-135AV			58,782.73
Subtotal				58,782.73
Sales Tax 8.2%				
Total				

Seller _____ Date _____

Authorized by _____

Date

6/30/23

Notice of Award: Notice of award shall have been deemed to be given when the Board of Commissioners (or its designee, if applicable) authorizes the Contract award. If no such authorization is required, the notice of award shall be when the Purchase Order and/or Contract, addressed to the successful Bidder at the address shown in the bid, is delivered to the County, unless otherwise noted. The County will also post an award notice on the Web site or provide a written notice to unsuccessful bidders.

Acceptance of Award: If any purchase by the County is accepted, or the awarded vendor otherwise begins work, the winning vendor is deemed to have agreed to these Terms and Conditions, and to all other related documents including any vendee-issued ITB, RFP, and/or Specifications. If such work is accepted by the awarded vendor prior to the County receiving a signed contract, the vendor shall be deemed to have accepted such terms.

Pricing: Prices shall remain firm as stated in the bid offer for the duration of the Contract, including all extensions. However, if the bid or quotes indicated different pricing for extension periods, then those prices shall be honored by Vendee. Pricing changes beyond those stated in the bid offer and contract may take effect only with the express written consent of Vendee.

Freight: Prices include freight prepaid and allowed. The Vendor assumes the risk of every increase, and receives the benefit of every decrease, in delivery rates and charges.

Title: Prices are F.O.B. destination. Title to items and risk of loss remain with Vendor until County receives items at the delivery point.

Assignment: Neither party to a Contract/Purchase Order may assign any portion of the agreement without the prior consent of the other party.

Payments: The Vendor shall be paid within thirty (30) days, upon submission of proper invoices, utilizing the pricing stipulated to herein, for conforming supplies or services that are delivered and accepted in writing by Vendee (less deductions, if any), as herein provided. Unless otherwise specified, payment will be made in due course on partial deliveries that are accepted in writing by the County; or when requested by the Vendor. Payment for partial deliveries shall be made only where the County has agreed to accept a partial delivery. Prior to payment being required, Vendor shall also provide Vendee with an accurate and adjusted invoice, accompanied by appropriate supporting documentation such as a certified receiving report, and/or a final installed acceptance document. All accounts are paid in accordance with RCW 39.76.020(4)(c).

Invoices: Invoices must be supported by a delivery ticket/receipt, and contain the following minimum information: (1) purchase order/contract number; (2) item number, quantity and description; and (3) unit and extended prices. Mail invoices to: LC Facilities Division, Accounts Payable., 351 NW North St., Chehalis, WA 98532. Invoices without purchase order numbers will be returned unpaid.

Discounts: The cash discount period on invoices shall commence on the latter of the date on which the correctly completed vouchers or shipments are received/accepted by Lewis County. If an adjustment or damage occurs on a shipment subject to cash discount, a discount will be taken effective on the date final approval for payment is authorized.

Approvals: Materials purchased are subject to the approval of Lewis County and if rejected, then the items are held at Vendor's risk of loss. Any expenses incurred for return of the materials to Vendor will be at the sole expense of Vendor.



2519 96th Street South
Tacoma, WA 98444
(253) 475-0540 - phone
(253) 475-0707 - fax
(800) 422-0540 - toll free

To: FLOYD LEWIS COUNTY 360 NW NORTH ST CHEHALIS, WA 98532 PH: 3607401459		Job/Project Name: RAINIER BUILDING - LEWIS CO Bid Date: 5/26/2023	
Qty	Mfg	Description	Price
10	COOP	LD4C509040D010B26M1H	
2	COOP	4SNLED-LD5-34SL-LN-UNV-L840-CD1-U/SCS-48-B	
7	COOP	4SNLED-LD5-34SL-LN-UNV-EL14W-L840-CD1-U/SCS-48-B	
142	PINN	LU14A-840MO-G1-U-PL2-1-0-W-FW6	
12	PINN	LU14A-A-840MO-G1-U-PL2-1-1C-W-FW6	
10	PRIS	SH1-18-BK-4K-120-NA	
10	FULH	FHEX20-WG-EM	
		TOTAL:	\$58,782.73
Prices firm for entry by: 30 Days		Shipment by: 30 DAYS	Lead Time: PER MANUFACTURER
***** LEAD TIMES ARE BASED ON RELEASE FROM FACTORY AND ARE SUBJECT TO CHANGE *****			
Terms and Conditions as posted on www.tacomaelectric.com Subject to manufacturer's published terms and conditions of sale Materials requiring prepayment from Tacoma Electric subject to negotiated prepayment by Contractor			
Printed: 05/26/23 11:10:39 Per: Ashley Vensas Email:			

PLATT

BID DATE: 05/26/23
COMPANY: LEWIS COUNTY FACILITIES
ATTN: DAVID
TERMS:
FREIGHT:

QUOTE DATE: 05/26/23
PROJECT: RAINIER BLDG
QUOTED BY: PAT PINE
PLATT BRANCH: CHEHALIS

Prices quoted; unless otherwise specifically noted on this quotation; are subject to availability and must be accepted and released for immediate shipment within 48 hours. Prices are subject to change without notice. Customer agrees that this quotation and any sale of product entered into is applicable to Platt Electric's Standard Terms and Condition of Sale and cannot be waived. Platt's Standard Terms and Condition of Sale are not included in this document, but are so here incorporated by reference within this quotation. A copy of Platt's Standard Terms and Condition of Sale is available at <<http://www.platt.com/service/terms.pdf>>.

TOTAL: \$66,685.74

THIS QUOTATION IS BASED ON ALL TYPES AND QUANTITIES. ANY CHANGES WILL BE SUBJECT TO
REQUOTE.
PAGE 1 OF 1

Customer Quote For: LEWIS COUNTY FACILITIES

CES

Quote: Q1025002 Revision #: 006

1138 S. GOLD ST.
CENTRALIA WA 98531
Tel: (360)736-8236 Fax: (360)736-6293

Contact Name: CHRIS NEWHALL

Job Name:

Attn:

Ship To: LEWIS COUNTY-FACILITIES
1138 S. GOLD ST.
CENTRALIA, WA 98531-0000

Quote Date: 05/26/23

Updated On: 05/26/23

Expires On: 06/25/23

Customer PO #: RAINIER BLDG

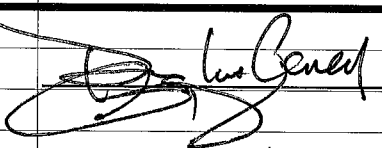
Customer PO Date:

FOB: SHIPPING POINT

Freight: PREPAID

LN	Product	Qty	Price	Per *	Ext Price
01	CPL LD4C509040D01B26M1H PFOL	10	\$377.26	E	\$3,772.60
02	CPL 4SNLED-LD5-34SL-LN-UNV-L840-CD1-U MLUX	2	\$222.87	E	\$445.74
03	CPL SCS-48-B MLUX	2	\$0.00	E	\$0.00
04	CPL 4SNLED-LD5-34SL-LN-UNV-EL14W-L840-CD1-U MLUX	7	\$478.04	E	\$3,346.28
05	CPL SCS-48-B MLUX	7	\$0.00	E	\$0.00
06	MISC LU14A-840MO-G1-U-PL2-1-0-W-FW6 PINN	142	\$339.37	E	\$48,190.54
07	MISC LU14A-A-840MO-G1-U-PL2-1-1C-W-FW6 PINN	12	\$658.05	E	\$7,896.60
08	MISC SH1-18-BK-4K-120-NA PRIS	10	\$284.24	E	\$2,842.40
Merchandise:					\$66,494.16
Total:					\$66,494.16

PLEASE NOTE: THIS IS NOT AN OFFER TO CONTRACT, BUT MERELY A QUOTATION OF CURRENT PRICES FOR YOUR CONVENIENCE AND INFORMATION. ORDERS BASED ON THIS QUOTATION ARE SUBJECT TO YOUR ACCEPTANCE OF THE TERMS AND CONDITIONS LOCATED AT SALES.OUR-TERMS.COM, WHICH WE MAY CHANGE FROM TIME TO TIME WITHOUT PRIOR NOTICE. WE MAKE NO REPRESENTATION WITH RESPECT TO COMPLIANCE WITH JOB SPECIFICATIONS.

Common Dev Light Package		30-Jun-23		11:30 AM			
Bid Opening Report							
	Proposer	Pricing	Addendums #,Y/N	Bid Bond	Alternate(s)	Signed	
1	CES	1 Base \$ 66,494.16					
		2 Add					
		3 Total					
2	PLATT	1 Base \$ 66,685.74					
		2 Add \$					
		3 Total					
3	TACCMA ELECTRIC	1 Base \$ 58,782.73					
		2 Add					
		3 Total					
4		1 Base \$					
		2 Add					
		3 Total					
5		1 Base \$					
		2 Add					
		3 Total					
		1 Base					
		2 Add					
		3 Total					
Witnessed:							
Doug Carey, Capital Facilities Manager							
Alex Murray, Facilities Administrator							
~~Linda Mastin, Capital Projects, Mngt Analyst II~~							
Tommy Dembinski, Maintenance Tech I		