

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

IN THE MATTER OF:

RESOLUTION NO. 23-270

AUTHORIZE THE DIRECTOR OF IT SERVICES TO
EXECUTE A PURCHASE ORDER FOR MICROSOFT
365 LICENSES WITH LIFTOFF, LLC

WHEREAS, Lewis County recognizes the critical importance of maintaining a reliable and efficient IT infrastructure to support the diverse needs of our departments and citizens; and

WHEREAS, Lewis County entered into a three-year licensing agreement with LiftOff, LLC, for Microsoft 365 Licensing, facilitating seamless collaboration, productivity, and communication across various departments; and

WHEREAS, the initial licensing period for Year 1 commenced on Sept. 2, 2022, and is set to expire on Sept. 2, 2023, marking the completion of the first year; and

WHEREAS, Microsoft 365 has proven to be a secure and flexible solution, allowing our workforce to adapt to changing work environments, including remote work, and ensuring the seamless exchange of information; and

WHEREAS, failure to renew the Microsoft 365 licenses for Year 2 would result in the suspension of essential software and services, leading to potential disruptions in our daily operations and citizen services; and

WHEREAS, the Board of County Commissioners (BOCC) has granted department heads the authority to bind the county in amounts totaling \$50,000 to \$350,000 with BOCC approval, as outlined in Resolution No. 23-232.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners hereby authorizes the Director of Information Technology Services, or his designee, to complete a purchase order with LiftOff, LLC, as per the attached quote, to proceed with the licensing renewal in the amount of \$191,964.00 plus applicable taxes.

DONE IN OPEN SESSION this 22nd day of August, 2023.

APPROVED AS TO FORM:
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

David Bailey

By: David Bailey,
Chief Civil Deputy Prosecuting Attorney

Sean D. Swope

Sean D. Swope, Chair

ATTEST:



Scott J. Brummer

Scott J. Brummer, Vice Chair

Rieva Lester, CMC

Rieva Lester, CMC,
Clerk of the Lewis County Board of
County Commissioners

Lindsey R. Pollock, DVM

Lindsey R. Pollock, DVM, Commissioner