

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

IN THE MATTER OF:

RESOLUTION NO. 23-221

AUTHORIZE THE FACILITIES ADMINISTRATOR TO EXECUTE A FIVE-YEAR LEASE AGREEMENT WITH QUADIENT FOR A NEW FEDERALLY COMPLIANT MAIL SERVICE MACHINE

WHEREAS, the Lewis County Board of County Commissioners (BOCC) has directed the Facilities Administrator to maintain the current level of intracounty mail service; and

WHEREAS, replacing the current unsupported mailing machine with a new federally compliant mailing machine by signing a Purchase Order - Lease for a five-year lease agreement (attached as Exhibit A) totaling \$56,010.60 over five years will enable the Facilities Administrator to so maintain the current level of intracounty mail service; and

WHEREAS, as a local governmental agency, Lewis County has the ability to lease a new federally compliant mailing machine from Quadient at a discounted rate through the Department of Enterprise Solutions (DES) Contract NASPO/Value Point Contract # CTR058809 and or State Participating Addendum (PA) #15622-02 (WA); and

WHEREAS, the Facilities Administrator has reviewed the Purchase Order - Lease and recommends that the BOCC authorize its execution; and

WHEREAS, the BOCC has granted department directors the authority to bind the county in amounts totaling \$50,000 to \$200,000 with BOCC approval, as outlined in Resolution No. 21-038.

NOW THEREFORE BE IT RESOLVED that the BOCC has determined that executing the Purchase Order - Lease in the amount of \$56,010.60 to lease for five (5) years a new federally compliant mailing machine is in the best public interest and hereby authorizes the Facilities Administrator or his designee to sign the Purchase Order - Lease with Quadient, in excess of the above-mentioned \$50,000 limitation.

DONE IN OPEN SESSION this 18th day of July, 2023.

APPROVED AS TO FORM:
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

David Bailey

By: David Bailey,
Chief Civil Deputy Prosecuting Attorney

Sean D. Swope

Sean D. Swope, Chair

ATTEST:



Scott J. Brummer

Scott J. Brummer, Vice Chair

Rieva Lester, CMC

Rieva Lester, CMC,
Clerk of the Lewis County Board of
County Commissioners

Lindsey R. Pollock, DVM

Lindsey R. Pollock, DVM, Commissioner