

Direction for the Interim County Manager

1. The Interim County Manager (CM) shall meet with all Directors and Administrators under the BOCC individually to discuss the working relationship between each individual department and County Admin during the interim period.
2. The Interim CM shall coordinate meetings between department heads and individual BOCC members, to assist the board in better understanding Lewis County Operations. These meetings will be requested by the BOCC and scheduled in a timely fashion.
3. The Interim CM will be an advocate for all Offices and Departments equally and fairly and seek to meet the needs of those Offices and Departments in the pursuit of the best possible service to the public of Lewis County.
4. If there becomes an impasse in decision making or other conflict arises between the Interim CM and a department or office, both parties will seek council from the BOCC as soon as possible to resolve the issue.
5. The Interim CM shall make no structural organization changes or assign additional duties to departments without doing so under direction from the BOCC.
6. The Interim CM shall make no changes to Human Resources policies without doing so under direction from the BOCC.
7. The Interim CM shall not appoint, or remove any chief officers of any department without approval from the BOCC.
8. Other than the specific direction and adjustments listed in this document, the authority of the Interim CM shall follow Lewis County Code 2.45.