Packwood Corridor Plan
Planning Grant - Budget Narrative

October 2022

The Packwood Corridor Plan will be developed over a 24 month period. Lewis County, Community Development Planning Division will manage the project and the Project Manager will be Mindy Brooks, Senior Long Range Planner. Staff time will not be reimbursed from the Reconnecting Community grant. All staff time will be in-kind matching contribution.

Reconnecting Communities: $240,000
20% non-federal match:
Lewis County: $38,800 (professional services fees)
Lewis County Staffing: $21,200 (400 hours)
Total Budget: $300,000

Resolution 23-XXX (attached) provides Board of County Commission commitment to funding 20% of the total budget through matching contributions. The 2023 preliminary budget for Lewis County, Community Development Planning Division includes $65,000 for consultant contracts and professional services. This budgeted line item shall be increased by a formal budget amendment process upon receipt of the Reconnecting Communities Grant.

Each of the proposed tasks below includes an estimated budget. The estimates are based on similar corridor plans completed in Washington that meet the Washington State Department of Transportation requirements. The details of and budget for each task will be finalized following the selection of a consultant.

Task 1: Project Management & Coordination
Lewis County, Community Development Planning Division, will manage the Packwood Corridor Project. This will include developing and noticing a Request for Qualifications (RFQ), scoring potential consultants, hiring and finalizing consultant contract, providing background information and data to the consultant, coordinating with county departments and state agencies, reviewing all consultant deliverables, conducting meetings with the Board of County Commissioners and project closeout.
Reconnecting Communities Budget: $12,000
County Budget: $12,000 (200 hours staff time)

Task 2: Community Engagement
The project consultant will be responsible for developing, finalizing and implementing a community engagement plan that meets the Lewis County Public Participation Plan guidance and is consistent WSDOT Community Engagement Plan (see Project Narrative). Lewis County staff will provide support including materials and attending meetings. Community engagement will include at least six in-person meetings, which will require significant travel time due to the remote location of Packwood from major cities where professional consulting businesses are based.

Reconnecting Communities Budget: $72,000
County Budget: $24,000 (200 hours staff plus professional services)

Task 3: Existing & Future Conditions
The project consultant will produce an existing and future conditions report that includes existing physical conditions, relevant local, state and federal policies, standards and performance measure, and background data, as well as future anticipated development over a 10-year period. Community input will be included in this task. Existing conditions will include: physical conditions of existing pedestrian facilities and mobility, bicycle facilities and mobility, transit facilities, freight mobility, traffic analysis at key intersections and traffic pattern analysis on Highway 12, and vehicle parking; safety assessment; and operations and maintenance costs. Future conditions will consider the impact development over a 10-year period will have on the conditions of the elements listed above. The analysis will provide a thorough explanation of when peak hour traffic occurs in Packwood, which is fundamentally different than other communities due to tourism and the demographics of full-time residents.
Reconnecting Communities Budget: $43,200
County Budget: $6,000 (professional services)

Task 4: Alternatives & Evaluation
Based on the results of Task 3 and input from the community, the project consultant shall develop potential solutions to be evaluated for the corridor. Potential solutions will include multimodal facility improvements (pedestrian, bicycle and transit), access and circulation strategies, parking strategies and safety strategies that address both existing and future conditions. Conceptual level design is expected. The project consultant will evaluate potential solutions using success metrics. The project consultant will provide estimated engineering and construction costs as well as operation and maintenance costs over a 10-year period.
Reconnecting Communities Budget: $32,400
County Budget: $6,000 (professional services)

Task 5: Recommendations
The results of Task 4 will be reviewed with the community and Lewis County staff. The project consultant will collaborate with all stakeholders to determine recommended actions and strategies. Recommendations will include the anticipated impact on public health, the economy and housing. Draft recommendations will be presented to the Board of County Commissioners prior to Task 6.
Reconnecting Communities Budget: $32,400
County Budget: $6,000 (professional services)

Task 6: Final Corridor Plan
The project consultant will develop a corridor plan with findings, conclusion and recommendations. The plan will include conceptual design and preliminary engineering, estimated construction costs, and operations and maintenance costs for recommended strategies. The plan will also include funding strategies for engineering and construction. A draft plan will

be shared with the community for feedback prior to finalization. The final Packwood Corridor Plan will be presented to the Board of County Commissioners.

Reconnecting Communities Budget: $48,000

County Budget: $6,000 (professional services)