

BOH AGENDA ITEM SUMMARY

(Revised 09-16-08)

AGENDA ITEM # 1 RESOLUTION # 091420.1 BOH MEETING DATE: 9-14-2020

SUGGESTED WORDING FOR AGENDA ITEM:

Notice

☒ Consent

Hearing

Approve Contract Amendment #3 between Lewis County and Thurston County for Nurse Family Partnership (NFP) Services for 2021

BRIEF REASON FOR BOH ACTION:

Thurston County will provide NFP home visiting services to eligible residents of Lewis County in accordance with the contract Thurston County has with the NFP National Service Office.

SUBMITTED BY: JP Anderson PHONE: 2787 DATE SUBMITTED: To PAO

CONTACT PERSON WHO WILL ATTEND BOH MEETING: JP Anderson

TYPE OF ACTION NEEDED:

☒ Approve Resolution

Approve Ordinance (traffic or other)

Execute Contract/Agreement

Other (please describe): _____

Call for Bids/Proposals

Bid Opening

Notice for Public Hearing *(see publication requirements)

*PUBLICATION REQUIREMENTS:

Notice emailed to Clerk

Not applicable

Hearing Date: _____ (Must be at least 10 days after 1st publication date)

Publish Date(s): _____ (2 weeks for routine budget, property disposal/ auction or vacations)

_____ (3 weeks for property lease)

Publications(s): EAST COUNTY JOURNAL CHRONICLE OTHER _____

ALL AGENDA ITEMS:

Department Director/Head: JMA

Prosecuting Attorney: AOS

Accounting/Budget & Payroll Items

Budget/Fiscal Director: _____

Chief Accountant: _____

HR Policy/Personnel Items

HR Administrator: _____

Banking or Revenue Items

Treasurer: _____

Fund: 190-621-622

Department: _____

Total Amount: \$309,822.25

***APPROVALS
MUST BE
OBTAINED
BEFORE
SUBMITTING
ITEM TO BOH**

CLERK'S DISTRIBUTION OF SIGNED DOCUMENTS:

Send cover letter: Thurston County
Attn: Lydia Hodgkinson

address of recipient 412 Lilly Rd. NE
Olympia, WA 98506

File originals: BOH Packet

Additional Copies:

Sandi Andrus

JP Anderson

Stacey Loflin

Dave Peterson

Grace Jimenez

Michelle Sauter

Suzette Smith

Tawni Shepherd

Kaity Nissell

**BEFORE THE BOARD OF HEALTH
OF LEWIS COUNTY, WASHINGTON**

IN RE:

Approve Contract Amendment #3 between Lewis)
County and Thurston County for Nurse Family) **RESOLUTION No. 091420.1**
Partnership (NFP) Services for 2021)

WHEREAS, the Board of Health (BOH), Lewis County, Washington, has reviewed agreement for NFP services between Lewis County and Thurston County for the period of January 1, 2021 through December 31, 2021; AND

WHEREAS, Lewis County shall reimburse Thurston County a maximum of \$309,822.25 which includes salaries for 2.45 FTE, taxes and benefits, training fees, program equipment, and mileage; AND

WHEREAS, Thurston County will provide NFP home visitation with clients and services to Lewis County residents according to the fidelity of the program; AND

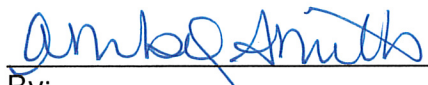
WHEREAS, it appears to be in the best public interest to authorize the execution of said contract for Lewis County;

NOW, THEREFORE BE IT RESOLVED that the contract between Lewis County and Thurston County in the amount of \$309,822.25 from January 1, 2021 through December 31, 2021 for NFP services is hereby approved and the Director of Public Health & Social Services is authorized to sign the same.

DONE IN OPEN SESSION this 14th day of September, 2020.

APPROVED AS TO FORM:

Jonathan Meyer, Prosecuting Attorney


By: _____
Deputy Prosecuting Attorney

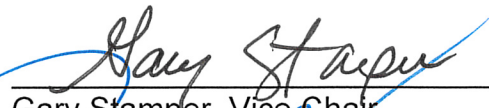
ATTEST:

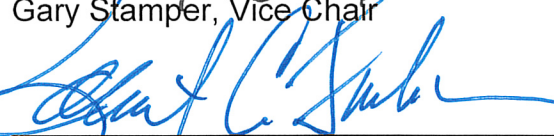

Sandi Andrus, Clerk of the BOH

BOARD OF HEALTH

LEWIS COUNTY, WASHINGTON


Edna J. Fund, Chair


Gary Stamper, Vice Chair


Robert C. Jackson, Member

Executive Summary
Contract Amendment No. 3
Between
Lewis County and Thurston County
Nurse Family Partnership (NFP) Services

Description

Lewis County Public Health & Social Services desires to continue delivering Nurse Family Partnership home visiting services to low-income, first-time mothers living in Lewis County. We continue to have insufficient staff to provide these health services and will purchase these services from Thurston County pursuant to RCW 70.05.150 again in 2021.

Thurston County will provide NFP home visiting services to eligible residents of Lewis County in accordance with the contract Thurston County has with the NFP National Service Office. Such services will include home visitation with clients and providing services according to the fidelity of the NFP program.

Recommendation

Approve amendment to allow Thurston County to provide NFP services to residents of Lewis County through 2021.

Budget Impact

Fund: 190-621-622

Amount: \$309,822.25

Period: January 1, 2021 – December 30, 2021

This expense is in the 2021 budget.

Cover Letter

Thurston County Public Health and Social Services
Attn: Lydia Hodgkinson
412 Lilly Rd NE
Olympia WA 98506-5132

**CONTRACT FOR THE PURCHASE NURSE FAMILY PARTNERSHIP HEALTH SERVICES
Amendment No. 3**

Thurston County, hereinafter "THURSTON," and Lewis County, hereinafter "LEWIS," mutually agree to renew for an additional one year their 2018 Contract for the Purchase of Nurse Family Partnership Health Services (hereinafter "Contract") in accordance with Section 2. The parties agree that the Contract executed on February 8, 2018, shall be amended as follows:

I. Section 2 shall be amended as follows:

Section 2. Term:

- a) This Contract shall commence on January 1, 2018 and shall remain in effect through December 31, 2021 unless extended or terminated sooner as provided herein.
- b) This Contract may be extended upon Lewis and Thurston mutual agreement and an amendment to this Contract being adopted by each party. No later than September 14, 2021, the parties agree to consult with each other regarding the potential extension of this Contract for a further calendar year.

II. Section 4. Compensation shall be amended to add the following paragraph underneath the original text of Section 4:

Lewis will reimburse Thurston a maximum amount of \$309,822.25 for NFP services for the calendar year 2021 according to the budget set out in Exhibit A, attached hereto and incorporated herein by reference. Thurston will submit invoices to Lewis on a monthly basis for providing NFP services performed in the preceding month. Thurston will submit invoices to the Lewis Contract representative set forth in section 5 of this Contract.

III. Except as expressly provided by this Amendment No.3, all other terms and conditions of the original 2018 Contract for Purchase of Nurse Family Partnership Health Services remain in full force and effect.

In witness whereof, the parties hereto have caused this Amendment No. 3 to be executed in duplicate originals this _____ day of _____, 20__.

For the
BOARD OF HEALTH
Thurston County, Washington

Schelli Slaughter, Director
Public Health & Social Services Department

ATTEST:

Lydia Hodgkinson
Thurston County Clerk of the Board

Approved as to Form:
Jon Tunheim, Prosecuting Attorney

By: _____
Deputy Prosecuting Attorney

For the
BOARD OF HEALTH
Lewis County, Washington

J.P. Anderson, MSW
Director
Public Health & Social Services

Date: 9.24.2020

Approved as to Form:
Jonathan Meyer, Prosecuting Attorney

By: _____
Deputy Prosecuting Attorney

EXHIBIT A**Budget - Lewis County Costs****Thurston County and Lewis County Joint NFP Team****January 1, 2021 - December 31, 2021**

Description		Costs	Comments
1.0 Personnel			
1.1 Salaries			
1.0 FTE Nurse Home Visitor		\$60,492.00	Regular salaries, sick, holiday, overtime
1.0 FTE Nurse Home Visitor		\$62,304.00	
.25 FTE Supervisor		\$17,675.00	
.20 FTE Assistant		\$10,764.00	
	<i>Subtotal</i>	<i>\$151,235.00</i>	
1.2 Taxes and Benefits			
		\$71,205.50	Federal withholdings (SSI, Medicaid, etc.)
			State withholdings (L&I, ESD, etc.)
			Employee health insurance
			Employee pension/401k contributions
	<i>Subtotal</i>	<i>\$71,205.50</i>	
Total Personnel		\$222,440.50	
2.0 Goods and Services			
2.1 Program Goods and Services			
Telecommunications & Technology		\$1,680.00	Cellphones and Wi-Fi hardware
2.2 Professional Development and Training			
Model Training fees		\$4,800.00	
2.3 Program Equipment			
Computer/IS		\$3,400.00	
Nursing Supplies (scale, BP cuff/ locking bag, etc.)		\$800.00	
Total Goods and Services		\$10,680.00	
3.0 Program Travel			
3.1 Mileage		\$6,500.00	
Total Program Travel		\$6,500.00	
4.0 Contracted/Professional Services			
4.1 Professional Services (model fees for sites, affiliation, renewal, etc.)		\$4,636.00	
Expansion Supervisor fee		\$1,058.00	
Total Contracted/Professional Services		\$5,694.00	
5.0 Administrative/Indirect Charges			
5.1 Indirect Charges		\$64,507.75	Indirect rate: 29%
Total Administrative/Indirect Charges		\$64,507.75	
		\$309,822.25	Grand Total