STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF)

FUNDING APPLICATION

If you have questions or need assistance, please contact Budget Administrator Becky Butler at 360-740-1198 or becky.butler@lewiscountywa.gov or County Manager Erik Martin at 360-740-2679 or erik.martin@lewiscountywa.gov.

Application – State and Local Fiscal Recovery Funds

The ARP Act provides that payments from the Fund may only be used to cover the following:

1. Respond to the COVID-19 public health emergency or its negative economic impacts;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work;
3. For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID–19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency; and
4. To make necessary investments in water, sewer, or broadband infrastructure.

Evaluation

The questions in the application are designed to obtain critical information in the below listed core areas.

Applications will be evaluated on how the proposed program addresses the following criteria:

- Statement of the Problem/Description of the Issue
- Project Design and Implementation
- Capabilities and Competencies
- Plan for Collecting the Data required for reporting
- Budget
- Program Continuity

Other Review Criteria may include geographic diversity, strategic priorities, available funding, past performance, and explanation of project costs that are reasonable, necessary, and otherwise allowable under the American Rescue Plan Act Section 9901.

Lewis County, State and Local Fiscal Recovery Fund Application Technical Guidelines, Recommendations, and Checklist

When ARPA applications are received by the County, they undergo a preliminary technical screening to ensure that all required application documents are included and filled out correctly.

This review is not a policy or approval review. Applications that pass this initial screening are forwarded to the Board of County Commissioner (BOCC) for funding evaluation.

Applications that do not pass this initial technical screening are immediately notified by via return email, along with a list of what needs to be corrected or included. To help ensure that your application passes the initial screening and is expedited to the BOCC, please use the following checklist as a guideline:

- ☐ Are all questions on your application form completed? If additional space is needed, please feel free to add more pages to your application. The more descriptive and detailed you can be in supporting your request, the better.
- ☐ Is the application responsive to the scope included in the Request for Proposal?
- ☐ Is your application form signed by your agency authorized representative?
- ☐ Have you completed the [Excel] eligible categories funding worksheet?
- ☐ Does your worksheet total equal the total amount requested on your application form?
- ☐ For projected / estimated / future costs, have you included copies of bids, quotes, contracts, or other written estimates? Do they total to the same amounts as displayed on your Grid?
- ☐ Have you included sales (or other) taxes, cost of permits, staffing and employer benefits, cost of engineering, costs for installation, costs for electrical, or other costs as appropriate?
- ☐ If your application includes technology or facility acquisition / redesign costs full documentation of requested technology or facility acquisition / redesign costs must be included along with eligibility justification as outlined in the U.S. Treasury Final Rule. https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds

Section One: Applicant Information

Name and Title of Applicant: Joe Schey, Mayor

Organization: City of Vader

Amount Requested: $ 94,075

Has your organization received CARES or other COVID relief funding?

☐ No ☒ Yes Amount $30,000 (CARES) & $187,030 (ARPA)

Brief justification statement, including priority of costs for potential reimbursement. [Attach Additional Pages As Needed]

Please see attached document "Engineering Scope of Services", Project Overview. The City of Vader owns and operates a WWTP which treats primarily domestic wastewater from system users and discharges the effluent to Olequa Creek. Treated effluent from the WWTP enters the creek through a diffuser located below the Ordinary High Water (OHW) elevation. The diffuser has had previously documented condition and performance issues. This request, in conjunction with City of Vader Sewer Reserve Funds, would fully fund engineering services for the planning of improvements to the outfall diffuser.

Request Categories [Check All That Apply]

For additional definitions related to the categories below see U.S. Treasury Interim Final Rule pages 3-21.
https://www.govinfo.gov/content/pkg/FR-2021-05-17/pdf/2021-10283.pdf

1: Public Health		**3: Services to Disproportionately Impacted Communities**		**5: Infrastructure Continued**	
1.1 COVID-19 Vaccination ^	☐	3.1 Education Assistance: Early Learning* ^	☐	5.8 Clean Water: Water Conservation	
1.2 COVID-19 Testing ^	☐	3.2 Education Assistance: Aid to High-Poverty Districts ^	☐	5.9 Clean Water: Nonpoint Source	☐
1.3 COVID-19 Contact Tracing	☐	3.3 Education Assistance: Academic Services* ^	☐	5.10 Drinking water: Treatment	☐
1.4 Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*	☐	3.4 Education Assistance: Social, Emotional, and Mental Health Services* ^	☐	5.11 Drinking water: Transmission & Distribution	☐
1.5 Personal Protective Equipment	☐	3.5 Education Assistance: Other* ^	☐	5.12 Drinking water: Transmission & Distribution: Lead Remediation	☐
1.6 Medical Expenses (including Alternative Care Facilities)	☐	3.6 Healthy Childhood Environments: Child Care* ^	☐	5.13 Drinking water: Source	☐
1.7 Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency	☐	3.7 Healthy Childhood Environments: Home Visiting* ^	☐	5.14 Drinking water: Storage	☐
1.8 Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)	☐	3.8 Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System* ^	☐	5.15 Drinking water: Other water infrastructure	
1.9 Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19	☐	3.9 Healthy Childhood Environments: Other* ^	☐	5.16 Broadband: "Last Mile" projects	☐
1.10 Mental Health Services*	☐	3.10 Housing Support: Affordable Housing* ^	☐	5.17 Broadband: Other projects	
1.11 Substance Use Services*	☐	3.11 Housing Support: Services for Unhoused Persons* ^	☐	**6: Revenue Replacement**	
1.12 Other Public Health Services	☐	3.12 Housing Support: Other Housing Assistance* ^	☐	6.1 Provision of Government Services	☐
2: Negative Economic Impacts		3.13 Social Determinants of Health: Other* ^	☐	**7: Administrative**	

2.1 Household Assistance: Food Programs* ^	☐	3.14 Social Determinants of Health: Community Health Workers or Benefits Navigators* ^	☐	7.1 Administrative Expenses	☐
2.2 Household Assistance: Rent, Mortgage, and Utility Aid* ^	☐	3.15 Social Determinants of Health: Lead Remediation ^	☐	7.2 Evaluation and Data Analysis	
2.3 Household Assistance: Cash Transfers* ^	☐	3.16 Social Determinants of Health: Community Violence Interventions* ^	☐	7.3 Transfers to Other Units of Government	
2.4 Household Assistance: Internet Access Programs* ^	☐	4: Premium Pay		7.4 Transfers to Non-entitlement Units (States and territories only)	
2.5 Household Assistance: Eviction Prevention* ^	☐	4.1 Public Sector Employees	☐		
2.6 Unemployment Benefits or Cash Assistance to Unemployed Workers*	☐	4.2 Private Sector: Grants to Other Employers	☐		
2.7 Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^	☐	**5: Infrastructure**			
2.8 Contributions to UI Trust Funds	☐	5.1 Clean Water: Centralized Wastewater Treatment	☐		
2.9 Small Business Economic Assistance (General)* ^	☐	5.2 Clean Water: Centralized Wastewater Collection and Conveyance	☐		
2.10 Aid to Nonprofit Organizations*	☐	5.3 Clean Water: Decentralized Wastewater	☐		
2.11 Aid to Tourism, Travel, or Hospitality	☐	5.4 Clean Water: Combined Sewer Overflows	☐		
2.12 Aid to Other Impacted Industries	☐	5.5 Clean Water: Other Sewer Infrastructure	X		
2.13 Other Economic Support* ^	☐	5.6 Clean Water: Stormwater	☐		
2.14 Rehiring Public Sector Staff	☐	5.7 Clean Water: Energy Conservation	☐		

**Denotes areas where recipients must identify the amount of the total funds that are allocated to evidence-based interventions.*

^Denotes areas where recipients must report on whether projects are primarily serving disadvantaged communities.

Definitions for water and sewer Expenditure Categories can be found in the EPA's handbooks. For "clean water" expenditure category definitions, please see: https://www.epa.gov/sites/production/files/2018-03/documents/cwdefinitions.pdf. For "drinking water" expenditure category definitions, please see: https://www.epa.gov/dwsrf/drinking-water-staterevolving-fund-national-information-management-system-reports.

Section Two: Organization information

Please provide your organization mission statement.

To assist our residents in attaining and maintaining a high standard for their quality of life.

Tell us about the history of your organization.

The City of Vader was incorporated in 1906.

Tell us about your current programs and activities.

The city provides law enforcement, public works, and other services to the residents.

Please describe a few top accomplishments of your organization within the last three years.

The city is nearly complete with a complete update of the waste water treatment plant. Werden Park has been upgraded with a large playground and other upgrades that has made it a regional destination. The city had updated and modernized all development regulations and codified its ordinances.

Please provide your IRS EIN number**.**

91-6001523

Please list your Board of Directors and include short bios.

The city consists of an elected Mayor and City Council. The Planning Committee and Parks Board are appointed positions.

Please list key staff involved with this project and upload/attach their resumes.

Joe Schey, Mayor
Dianne Floyd, Clerk Treasurer

Please upload/attach the following financial documents:

- ☐Cash flow statement
- ☐Audited financial statements
- ☐Current operating budget

Section Three: Proposal details

Please describe the problem or need which you seek to solve.

Please see attached document “Engineering Scope of Services”, Project Overview. The waste water plant outfall diffuser is in need of replacing. There are issues with mixing, flow rate, and unstable anchor points.

Please describe the purpose and objectives of your proposal.

This proposal is for engineering design and management services to create a recommended solution.
The replacement will allow proper flow of treated effluent to the creek in a method approved by Ecology.

Please provide details regarding the design and strategy of your proposal.

Please see attached document “Engineering Scope of Services”, Project Overview. This will include design and project management services, as well as coordinating with the Department of Ecology.

Please provide an overview of your proposed timeline.

Project duration will be 8-12 months with most of the work completed during the first 6 months.

Please provide your proposed budget.

The cost with tax is $125,432.85. In this proposal, Vader would cover 25% of these costs, with the remaining 75% coming from this funding request.

Please list any partners in this proposal, and the partner’s role and your relationship with them.

Civil West Engineering Services Inc. has been instrumental in the upgrade to the city’s waste water system. They have first-hand knowledge and years of experience on the site.

Please identify the anticipated leadership of the proposal and upload/attach their resume(s).

Civil West Engineering Services Inc. has been instrumental in the upgrade to the waste water system. They have first-hand knowledge and years of experience on the site. See attached “Engineering Scope of Services”.

Please describe your plan for sustainability of the project or initiative after the grant award has been exhausted.

Upon completion of the engineering services, the city will seek construction funding from other sources.

Section Four: Evaluation information

Please describe the desired measurable outcomes and their anticipated timeline.

At the completion of the project, a preferred solution to the outfall diffuser with design will be available.

Please describe how you intend to measure and report on the effectiveness of the proposal.

At the completion of the project, a preferred solution to the outfall diffuser with design will be available.

Section Five: Supplementary information

Please enter a third-party reference.

Please upload/attach ARPA eligible categories funding worksheet.

See Attached.

Please include any supplementary documents which you feel will be essential for review.

See Attached.

Are any of the costs associated with collaboration between other agencies or organizations?

☒ No ☐ Yes [Explain]

Section Six: Contact information

Name.

Joe Schey, Mayor of Vader
Dianne Floyd, Clerk Treasurer

Email address.

jschey.cityofvader@gmail.com
vadercity@centurylink.net

Website.

www.vaderwa.org

Phone number.

Office: 360-295-3222
Mobile: 360-562-0540

Address.

PO Box 189, Vader WA 98593

Authorized Representative: Joe Schey, Mayor

Signature: 

Date: 7/11/2022

Applications will be reviewed and monies distributed as they are received.

Section Seven: Risk Assessment

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, Lewis County will also review information related to the degree of risk posed by the applicant.

INSTRUCTIONS: *Please enter the name of your organization and your Lewis County contract number above. Answer all the questions below. Mark an "X" in the orange box that corresponds to your organization's answer to the question.*

Agnecy's experience administering federal funds. *Please mark only one answer.*	
0 - 1 year	
1 - 2 years	
3+ years	*X*

Do you have an accounting system that is capable of recording revenues and expenditures for each funding source/award by required budget categories? *Please mark only one answer.*	
Yes	X
No	

Do you have written accounting policies and procedures? *Please mark only one answer.*	
Yes	X
No	

Have you received a single audit finding in the last 3 years? *Please mark only one answer.*	
Yes	
No	X

Have you had a complete financial audit in the last two years ? *Please mark only one answer.*	
Yes	
No	X

What amount of federal funds has your organization been awarded in the current fiscal year? *Please mark only one answer.*	
> $1,000,000	
$1,000,001 - $2,000,000	
$2,000,001 - $5,000,000	X
$5,000,001 - $10,000,000	
$10,000,001 +	