



Project and Budget Worksheet

Includes Performance Budget and Date Guidelines

1.0 Organization Information

The below tables are intended to provide a summary of the organization information.

Key Organization Data

Organization Name	Fire Mountain Arts Council
Street Address	233 W. Main Ave.
City	Morton
State/Province	WA
Zip/Postal Code	98356
Country	USA
Telephone	360-496-0541 (un-staffed theater office)
Federal Tax ID (EIN: Employer Identification Number, XX-XXXXXXX)	42-1571555
Unique Entity Identifier (UEI)	Q43ZRGVM61N5

Organization Authorized Representative

First Name	Jessica
Last Name	Scogin
Title	President, Fire Mountain Arts Council
Telephone	509-528-6809
Email	Jessica_scogin@gmail.com

Type of Organization

- ☒ Nonprofit Organization
- ☐ For Profit Company
- ☐ Other - Please the unique type, please explain: Click or tap here to enter text.



2.0 Project Information

The below information is intended to document the project information.

Expenditure Category: 2.11 Aid to tourism, travel, or hospitality (updated to 2.35)

Project Description

Please provide a description of the project. Please be as descriptive as possible.

This funding will be used in one aspect of the Roxy Theater Phase 2 renovation with Energy Upgrades—construction of an ADA-accessible, backstage/multi-purpose addition to the theater. The 2-story, 2716 sq. ft. addition will have two adjacent sections:

1. Single-level section: 972 sq. ft., 14.5' wide, extending 67' as one room from existing restroom hallway to south edge of the new addition.
2. Two-story section, 1744 sq.ft., 33.5' x 27', abutting south wall of the auditorium and containing three spaces: 845 sq. ft. upstairs storage; 317 sq. ft. backstage hallway; 582 sq.ft. (including stairway) general-use/dressing room.

Construction includes the following:

- Wooden stud-walls with engineered roof trusses.
- 1/12 roof pitch. Roof on 2-story section covered with reflective, 60-mil, vinyl TPO membrane. Roof on single level covered with double torch-down with white surface.
- Solid concrete foundation and concrete slab floor. Metal siding.
- Designed HVAC: 4-18,000 BTU/H ductless heat pumps with wall-mounted exterior units; 2 dedicated outdoor air supply (DOAS) systems.

Specific Performance Metrics for Expenditure Category

Please review the Project and Expenditure Report and insert any performance metrics that are needed for the specific Expenditure Category. (to be completed by Grantor/Grantee)

<https://home.treasury.gov/system/files/136/July-2022-PE-Report-User-Guide.pdf>

Performance Metric	Description of Performance Metric
1	N/A
2	N/A
3	N/A
4	N/A
5	N/A



Overall Goals

Please provide overall goals of the project:

Goal Number	Description of Goal
1	Complete needed renovations of the Roxy Theater, reducing energy demands and creating an attractive, functional, ADA-accessible building.
2	Ensure that the community will be able to take full advantage of the cultural programs at the financially viable Roxy Theater for decades to come.
3	Spark economic revitalization of downtown Morton and economic activity in eastern Lewis County.

Timeline

Please provide a timeline of the project:

Task/Activity	Anticipated Timeline
Remodel front entry	Completed
Install energy-efficient LED stage-lighting system, replacing old halogen system	Completed
Interior improvements to existing structure: painting, wainscoting, weatherstripping, water damage repair	December 2022
Install energy-efficient HVAC system in existing structure with internal ductwork, after removing rooftop ducts.	September 2022
Reroof existing structure, adding 2" insulation to auditorium	September 2022
Construct the ADA-accessible, backstage/multi-purpose addition to the Roxy Theater; also breezeway to adjacent building	December 2023

Milestones

Please list out milestones, in the order that they will be carried out. Please use measurable data wherever possible.

Milestone Number	Milestone
1	Completion of LED stage lighting and front entry remodel—2021
2	Completion of roof and HVAC on existing building—Sept. 2022
3	Completion of interior improvements—Dec. 2022
4	Bid award for backstage/multi-purpose addition—Dec. 2022
5	Completion of construction for backstage addition & breezeway—Dec. 2023



Budget by Line Item

Please provide a budget by line item (*please change the description of budget line items, if needed, to better suit the project*).

Budget Line Item	Budgeted Amount	Memo (if needed)
Construction	\$212,594	To cover part of the costs for the Roxy Theater backstage addition
Total	\$212,594	