

Washington State Military Department AMENDMENT

1. SUBRECIPIENT NAME/ADDRESS: County of Lewis Division of Emergency Management (DEM) 351 NW North Street Chehalis, WA 98532-0509		2. GRANT NUMBER: E22-134	3. AMENDMENT NUMBER: 1		
4. SUBRECIPIENT CONTACT, PHONE/EMAIL: Ross McDowell, 360-740-1157 ross.mcdowell@lewiscountywa.gov; DEM@lewiscountywa.gov		5. DEPARTMENT CONTACT, PHONE/EMAIL: John Hollingsworth, 253-512-7044 john.hollingsworth@mil.wa.gov			
6. EIN: 91-6001351	7. ASSISTANCE LISTINGS # & TITLE: 97.042 (21EMPG)	8. FEDERAL AWARD ID # (FAIN): EMS-2021-EP-00007-S01			
9. FUNDING AUTHORITY: The Washington State Military Department (Department) and the US Department of Homeland Security (DHS)					
10. DESCRIPTION/JUSTIFICATION OF AMENDMENT: Under Priority Area #5, the county was able to fund the laptops locally and one of the portable generators is not needed for the alternate mobile EOC project as originally planned. The Work Plan is updated to include additional items under Priority #5 for the EOC, a new Priority Area #7 to purchase three sets of protective ensemble garment, and Priority Area #4 for purchase of books and supplies. The Budget is updated to correspond with the additions. Changes are noted in red font, strikethrough, and grey highlight.					
11. AMENDMENT TERMS AND CONDITIONS: 1. The Grant Agreement Amount of \$43,686 remains unchanged. 2. The Grant Agreement End Date of September 30, 2022 remains unchanged. 3. Change the Work Plan, Attachment D, as described on Page 2 of this Amendment. 4. Change the Budget, Attachment F, as described on Page 2 of this Amendment.					
This Amendment is incorporated in and made a part of the Grant Agreement. Except as amended herein, all other terms and conditions of the Grant Agreement remain in full force and effect. Any reference in the original Grant Agreement or an Amendment to the "Grant Agreement" shall mean "Grant Agreement as amended". The Department and Sub-Recipient acknowledge and accept the terms of this Amendment as identified above, effective on the final date of execution below. By signing this Amendment, the signatories warrant they have the authority to execute this Amendment.					
IN WITNESS WHEREOF, the parties have executed this Amendment: <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> FOR THE DEPARTMENT: Signature Date Regan Anne Hesse, Chief Financial Officer Washington State Military Department BOILERPLATE APPROVED AS TO FORM: _____/Signature on file/_____ David B. Merchant, Assistant Attorney General 10/11/2021 </td> <td style="width: 50%; vertical-align: top;"> FOR THE SUBRECIPIENT: Signature Date Lindsey Pollock, Chair Lewis County Board of Commissioners APPROVED AS TO FORM (if applicable): Applicant's Legal Review Date </td> </tr> </table>				FOR THE DEPARTMENT: Signature Date Regan Anne Hesse, Chief Financial Officer Washington State Military Department BOILERPLATE APPROVED AS TO FORM: _____/Signature on file/_____ David B. Merchant, Assistant Attorney General 10/11/2021	FOR THE SUBRECIPIENT: Signature Date Lindsey Pollock, Chair Lewis County Board of Commissioners APPROVED AS TO FORM (if applicable): Applicant's Legal Review Date
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Washington State Military Department Amendments to Agreement E22-134

- 1. Change the Work Plan, Attachment D.**
 - a. Original Work Plan, Attachment D, with Revision 1 Work Plan, Attachment D.
- 2. Change the Budget, Attachment F.**
 - a. Original Budget, Attachment F, with Revision 1 Budget, Attachment F.

Revision 1 WORK PLAN

FY 2021 Emergency Management Performance Grant

Emergency Management Organization: Lewis County

The purpose of EMPG is to assist with the enhancement, sustainment and improvement of state, local, and tribal emergency management programs. Activities conducted using EMPG funding should relate directly to the five elements of emergency management: prevention, protection, response, recovery, and mitigation. Washington State does not require a specific number of activities to receive EMPG funding. However, there are required capabilities that must be sustained in order to remain eligible for EMPG funding, including but not limited to the ability to communicate and warn, educate the public, plan, train, exercise, and be NIMS compliant. The Work Plan delineates the Emergency Management Organization's emergency management program planning and priority focus for this grant cycle (to include EMPG grant and local funds).

Priority Area #1	4.7 Communications and Warning	
Primary Core Capability	Operational Communications	
Secondary Core Capability	Public Information and Warning	
Build or Sustain	Sustaining/Maintaining	
WORK PLANNED	IDENTIFIED GAP/NEED	ANTICIPATED PROJECT IMPACT
Maintain and enhance the Lewis County Alert System, Everbridge, by increasing the number of persons, especially those with Limited English Proficiencies (LEP).	It is responsibility of emergency management to be able to notify citizens (countywide) in an emergency. The alert and warning program allows notification directly to citizens by several means. There is a gap in the coverage of citizens with cell phones, as well as those with Limited English Proficiencies (LEP), that have not signed up for the program.	Currently there are 77,370 citizens signed up for Lewis County Alert, with 1 needing Spanish translation. It is expected that not only the general sign up will rise, but as well as those individuals needing Spanish translation. By increasing the number of registrants, the County will be able to deliver emergency alerts to more citizens, including LEP populations.
Renew subscription for social media archiving system.	The County has a legal requirement to archive social media (Twitter, Facebook) entries if used.	Contracting with an outside agency will ensure properly archiving of county sites and ensure compliance with the law.
Coordinate, prepare and distribute public information notices/alerts.	It is essential to oversee the preparedness and distribution of emergency alerts and notices to the public for consistency and reporting requirements.	Ensures consistency and timely messages to the public before, during, and after incidents. This results in public confidence that there is a system and it works well.

Priority Area #2	4.4 Operational Planning and Procedures	
Primary Core Capability	Operational Coordination	
Secondary Core Capability	Planning	
Build or Sustain	Sustaining/Maintaining	
WORK PLANNED	IDENTIFIED GAP/NEED	ANTICIPATED PROJECT IMPACT
Continue to develop revisions to the Comprehensive Emergency Management Plan (CEMP) to include the base plan as well as ESFs (#1, #3, #4, #8, #10, #15), Collaborative Operating Group (COG), and Continuity of Operations Plan (COOP) plans for County Departments and cities that contract with DEM.	Community planning efforts were paused during 2020/2021 due to the COVID regulations and response. There is a needed priority on CEMP, COG, and COOP planning to help align partner agencies to better prepare, respond, and recover during a disaster.	The result from a concentrated effort to provide overall planning with all partners within Lewis County, it will provide some unity in plans so they are easily understand and make the effort to bring everyone into some level of compliance during a response.
Conduct a variety of committee meetings, attend city council meetings, Board of County Commissioner (BOCC) meetings. Purchases may include: - Rental facility for large meetings, as necessary - Meeting Supplies	There is a need for emergency management staff to meet with community and internal county partners to appropriately collaborate in the planning process. As plans are completed, there will need to be an adoption and approval of these plans from the BOCC, city councils, and committees.	County departments and contracting cities will have current plans, more collaborative partnership, as well as a better understanding of Emergency Management planning and mitigation activities.
Attend State, Region, and local meetings, discussion groups, and annual conferences. Purchases may include: - Mileage (local and regional meetings) - Hotel - Registrations - Meals, as appropriate	The partnership needed prior to a disaster is necessary for a more effective response during a disaster. By partnering with other emergency managers, and outside partners it allows us to better align plans for a more coordinated response.	Participating in coordination activities with other emergency management agencies is needed to help staff stay current on requirements and learning opportunities.
Coordinate rental facilities to provide enough space to bring together large groups for the annual Flood meeting, tabletops and other education gatherings.	Adequate public meeting space for large groups has to be rented in Lewis County. Also most agencies do not have an opportunity to interact with other disciplines unless Emergency Management provides that opportunity.	Responders will be able to gather together to ask questions, conduct/attend training, and meet other discipline personnel to share information before emergencies occur.

Priority Area #3	4.11 Emergency Public Information and Education	
Primary Core Capability	Planning	
Secondary Core Capability	Public Information and Warning	
Build or Sustain	Sustaining/Maintaining	
WORK PLANNED	IDENTIFIED GAP/NEED	ANTICIPATED PROJECT IMPACT
Develop and distribute a variety of preparedness and response guides for the public.	Unless the public is educated on what is available, what threats may affect them, and where to locate resources, they are unlikely to know how to respond.	Staff will interact with citizens, providing guidance and documents that direct them on where to access warning information and why/how to be prepared. This will result in a more resilient community.
Develop and distribute promotional materials for Lewis County Alert, Twitter, Facebook, our website, and preparedness information.	There continues to be a need to inform new residence on risks and preparedness messages and how to link to DEM resources.	Continued DEM outreach materials will direct citizens to the appropriate sites to connect with DEM materials. These promotions create the opportunity for staff to engage the public in discussions of mitigation, risks, and preparedness messages.
Develop a backpack program to include families and kids, targeting vulnerable populations, in emergency preparedness activities by building preparedness "Go Bags" to be used in case of an emergency.	There continues to be a gap in emergency preparedness among the community and it is unlikely that those in vulnerable populations will become prepared without assistance from DEM resources.	The goal is to reach out to 100 families by utilizing this preparedness-program to create a more prepared and resilient community.

Priority Area #4	4.9 Training	
Primary Core Capability	Planning	
Secondary Core Capability	Community Resilience	
Build or Sustain	Building	
WORK PLANNED	IDENTIFIED GAP/NEED	ANTICIPATED PROJECT IMPACT
Staff to participate in training and development opportunities to expand knowledge of the Emergency Management field (e.g. ICS 400, AWR-358-W, MGT-902, E0210, E0194, WSEMA, PIEPC, etc.). - Purchase AARL Training books & supplies.	Training requirements and prescribed by law and grant guidelines. Staff need to be trained to these requirements Once they meet minimum requirements, it is desirable to expand their knowledge by attending additional classes as needs arise.	Staff members will be in compliance with the ICS and emergency management training necessary to perform the duties of their positions in order to provide technical assistance to the smaller agencies/cities within the county.

Priority Area #5	4.8 Facilities	
Primary Core Capability	Operational Coordination	
Secondary Core Capability	Economic Recovery	
Build or Sustain	Building	
WORK PLANNED	IDENTIFIED GAP/NEED	ANTICIPATED PROJECT IMPACT
Develop and supply an alternate mobile location to serve as an Emergency Operations Center (EOC) should the current permanent location be inaccessible. - COOP Storage and Supplies ~~- Laptops~~ - Portable Generators - Portable P25 capable 2-way radios - Portable repeater system - HAM radio - Digital interface adapters	Without an alternate mobile location, emergency management would not be able to serve the community effectively or efficiently during and following a disaster. There are also requirements for emergency management agencies to have a continuity of operations, as well as the county continuity of government. Without emergency management, or the Board of County Commissioners, response and economic recovery would be slowed.	By identifying and equipping mobile EOC's this will provide more efficient ways to support communities in response and recovery efforts during and after a disaster.

Priority Area #6	4.10 Exercises, Evaluations, and Corrective Actions	
Primary Core Capability	Operational Coordination	
Secondary Core Capability	Community Resilience	
Build or Sustain	Building	
WORK PLANNED	IDENTIFIED GAP/NEED	ANTICIPATED PROJECT IMPACT
Develop training opportunities for response partners to coordinate plans and plan response while identifying gaps and addressing them collaboratively.	Due to lack of time and resources, training and exercise plans need to be tested to identify gaps which could become a major response issue during a disaster.	It is important to incorporate training and exercises into plan development to address any gaps that need improved in the plan.
During the week of the Cascadia Rising 2022 exercise, lead 4 different exercises within the county. Purchases for this exercise could include: - training materials - rental fees - meeting supplies	A need to collaborate and exercise plans prior to a Cascadia event is necessary to ensure effective response during a disaster.	Those in attendance will be able better understand the necessary communication and coordination during a Cascadia type disaster, with the importance of relationship building prior to a disaster.

Priority Area #7	4.5 Incident Management	
Primary Core Capability	Operational Coordination	
Secondary Core Capability	Access Control and Identity Verification	
Build or Sustain	Building	
WORK PLANNED	IDENTIFIED GAP/NEED	ANTICIPATED PROJECT IMPACT
Purchase 3 sets of protective ensemble garments with identification of DEM staff to wear while in the field during an emergency event.	During emergency events while in the field there is a need/gap identified to protect Emergency Management staff with protective garments. During different emergency events DEM staff go into the field and perform assistance and they need to be protected from the elements and other dangers. This will help mitigate any injuries or staff involved issues. This will also be a way to identify DEM staff in the field for field command working an incident. DEM staff currently do not have protective garments or more than just an identification card to identify them as DEM staff in the field.	Protective ensemble garments will protect DEM staff by lowering the risk factor of injury or other dangers in the field during an emergency while also ensuring they are identified as DEM staff..

Revision 1 BUDGET

FY 2021 Emergency Management Performance Grant

21EMPG Award	\$	43,686.00
Modification	\$	-
Amended 21EMPG Award	\$	43,686.00

SOLUTION AREA	BUDGET CATEGORY	EMPG AMOUNT	MODIFICATION	AMENDED EMPG AMOUNT	MATCH AMOUNT
PLANNING	Personnel & Fringe Benefits	\$ -	\$ -	\$ -	\$ -
	Travel/Per Diem	\$ -	\$ -	\$ -	\$ -
	Supplies	\$ -	\$ -	\$ -	\$ -
	Consultants/Contracts	\$ -	\$ -	\$ -	\$ -
	Other	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -
ORGANIZATION	Personnel & Fringe Benefits	\$ -	\$ -	\$ -	\$ 63,686
	Travel/Per Diem	\$ 3,850	\$ -	\$ 3,850	\$ -
	Supplies	\$ 11,650	\$ -	\$ 11,650	\$ -
	Consultants/Contracts	\$ 6,348	\$ -	\$ 6,348	\$ -
	Other	\$ 7,228	\$ -	\$ 7,228	\$ -
	Subtotal	\$ 29,076	\$ -	\$ 29,076	\$ 63,686
EXERCISE	Personnel & Fringe Benefits	\$ -	\$ -	\$ -	\$ -
	Travel/Per Diem	\$ -	\$ -	\$ -	\$ -
	Supplies	\$ -	\$ -	\$ -	\$ -
	Consultants/Contracts	\$ -	\$ -	\$ -	\$ -
	Other	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -
TRAINING	Personnel & Fringe Benefits	\$ -	\$ -	\$ -	\$ -
	Travel/Per Diem	\$ -	\$ -	\$ -	\$ -
	Supplies	\$ -	\$ 600	\$ 600	\$ -
	Consultants/Contracts	\$ -	\$ -	\$ -	\$ -
	Other	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ 600	\$ 600	\$ -
EQUIP	Equipment	\$ 14,610	\$ (600)	\$ 14,010	\$ -
	Subtotal	\$ 14,610	\$ (600)	\$ 14,010	\$ -
M&A	Personnel & Fringe Benefits	\$ -	\$ -	\$ -	\$ -
	Travel/Per Diem	\$ -	\$ -	\$ -	\$ -
	Supplies	\$ -	\$ -	\$ -	\$ -
	Consultants/Contracts	\$ -	\$ -	\$ -	\$ -
	Other	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -
Indirect		\$ -	\$ -		\$ -
Indirect Cost Rate on file		0.00%			
TOTAL Grant Agreement AMOUNT:		\$ 43,686	\$ -	\$ 43,686	\$ 63,686

The Subrecipient will provide a match of **\$43,686** of non-federal origin, 50% of the total project cost (local budget plus EMPG award).

Cumulative transfers to budget categories in excess of ten percent (10%) of the Grant Agreement Amount will not be reimbursed without prior written authorization from the Department.

Funding Source: U.S. Department of Homeland Security - PI# 713PT – EMPG